

**MINUTES OF THE BOARD OF SUPERVISORS
OF KENNETT TOWNSHIP
801 Burrows Run Road
January 3, 2017**

CLOSING MEETING 2016

Chairman Stevens called the meeting to order at 7:06 p.m., with Vice-Chairman Leff and Supervisor Hoffman present.

Hoffman moved that the Minutes of the December 21, 2016 be approved as distributed, seconded by Leff.

Discussion:

Leff noted that the minutes did not include comments at the end where Stevens thanked the owner of the Cox Tenant House property for working with the Township and asked that the minutes be amended.

Motion carries unanimously with amendment.

ANNOUNCEMENTS

Stevens announced that in the coming year the Board of Supervisors will meet the 1st and 3rd Wednesdays of each month, there will not be a meeting tomorrow, January 4, 2017. The next Board of Supervisors meeting will be January 18, 2017 at 7pm.

Stevens announced the Planning Commission will follow their same schedule as last year, the 2nd Tuesday of each for their regular meeting and the 4th Tuesday for work sessions when needed.

SUBDIVISIONS

Kennett Square Specialties Escrow Release #6 & #7

Lisa Moore presented the Escrow Release No.6 & 7 recommendations for Kennett Square Specialties (Ways Rental, LLC) in the amounts of \$7,487.34 and \$58,511.00 with a balance of \$586,979.11 remaining in the escrow account. The Township Engineer has reviewed and recommended the release.

Hoffman made a motion to approve the Kennett Square Specialties (Ways Rental, LLC) Escrow Release No. 6 in the amount of \$7,487.34 and No. 7 in the amount of \$58,511.00. Leff seconded the motion.

Motion passes unanimously.

ACKNOWLEDGEMENTS

Stevens presented Wendy Cooper (not in attendance) and John Haedrich with plaques thanking them for their years of service and dedication as members of the Planning Commission.

COX TENANT HOUSE UPDATE

Lisa Moore presented an update on the Cox Tenant house demolition permit application, noting that at the last Board of Supervisors meeting, the Board passed a motion to delay the approval of the demolition permit for thirty days to allow time for the Township to come up with different options and meet with the applicant/owner.

Lisa Moore reported that she had met with the owner of the property and he is willing to donate the house and land to the Township with some conditions. The owner will consult with legal counsel and further discussions will be taking place with the Supervisors.

Stevens noted that after thinking about the last meeting, he was concerned that the Board of Supervisors may have come across as being heavy-handed and that was not the intention. Stevens commented that Chatham Financial has been very cooperative in working with the Township and thanked Mike, the owner for looking at the possibilities and options. Stevens commented on the importance of preserving properties that are important to the community for their historic value. Stevens again thanked the applicant for working with the Township.

**Hoffman made a motion to adjourn. Leff seconded the motion
Motion carried unanimously.**

The meeting adjourned at 7:21 p.m.

Respectfully submitted,

Michael O'Brien
Recording Secretary

**MINUTES OF THE BOARD OF SUPERVISORS
OF KENNETT TOWNSHIP**

801 Burrows Run Road

January 3, 2017

ORGANIZATIONAL MEETING – 2016

The Organizational Meeting for 2017 was called to order at 7:22 p.m. by Supervisor Stevens.

Hoffman moved that Stevens be appointed temporary Chairman and that Lisa M. Moore be appointed temporary Secretary-Treasurer, seconded by Leff. The motion carried with all three Supervisors in favor.

Leff moved that Stevens serve as Chairman of the Board, Hoffman as Vice-Chairman and Lisa Moore as Secretary-Treasurer seconded by Hoffman. The motion carried with all three Supervisors in favor.

Leff moved that Stevens serve as Voting Delegate to the PSATS Convention, seconded by Hoffman. The motion carried with all three Supervisors in favor.

Lisa Moore presented the following appointments for consideration to the Board:

Employees:

Township Manager/Secretary-Treasurer	Lisa Moore
Assistant to the Treasurer/Manager	Megan Cadreau
Building Code Official/Deputy Fire Marshal	Rich Hicks
Chief of Police	Chief Lydell Nolt
Fire Marshal	Bruce Mitchell
Public Works Director/Roadmaster	Roger Lysle
Zoning Officer	Diane Hicks

Committee Members:

Agricultural Area Advisory Committee	Chris Alonzo Peter Gray
Barkingfield Field Park Committee	Jenni Brand Mike Pia, Jr. Diane McGovern Lori Stewart Joan Phillips Kate Wise Joe Duffy Grete Klingender Carol Taylor (TLC Liaison)
Bikeway Committee	John Haedrich Tom Nale

Business Advisory Committee	Bill McLachlan Thomas Schorn Bob Listerman
Communications Committee	Ted Moxon Tom Hrael David Lewis Brian Campbell Lisa Baldwin
Community Pride Deer Management	Carol Yetter Marlyn Dietz Dennis Royer Thomas Spell Merton Labare Kevin Ornforff
Emergency Mgmt. Coordinator Emergency Mgmt. Coordinator - Deputy Environmental Advisory Committee	Jeff Hammaker Bill Doyle Tim Plemmons (20) Marianne Irani (20)
Historic Commission Kennett Area Park Authority Kennett Area Regional Plng Com.	Denise Klein (20) Holly Tyson-Stevens (20) Jim Guthrie Scudder Stevens (Supv)
Land Conservation Advisory Board	Steve Kuter (19) Joe Duffy (19) Mike Guttman (20)
Library Board	Bill McLachlan Jeff Yetter
Planning Commission	Abe Hughes (20) John Saraceno (20)
Recycling Inspector Safety Committee	Roger Lysle Gus Teipelke Rick Farquhar Dennis Bison John Adams Al Manwaring Bill Shelton Bill Doyle Jeff Hammaker
Scenic Byways Com.	Eugenia Messick John V. Haedrich Tom Nale
SECCRA Sidewalk & Trails Committee	John Robbins Mike Bontrager Tim Peterson Tim Plemmons Rudy Karkosak Sequoia Rock

The Land Conservancy for SCC

UCC Appeal Board

Vacancy Board Chairman
Ways Lane Committee

Zoning Hearing Board

Alisa Jones
Tom Janton
Kate duPont
Tim Plemmons
James Nelson
Jeremy Abelson
Joe Duffy
Jeff Yetter
Mike Pia, Jr.
John Haedrich (21)
Lee Fulton (19)
Robert Whipps (20)

Consultants:

Zoning Hearing Board Solicitor
Township Accountant
Township Solicitor
Township Engineer
Township Real Estate Tax Collector
Township Earned Income Tax Collector
Township Landscape Architect
Township Sewer Engineer

Macree Harvey
Barbacane Thorton & Co
The Law Offices of Sean Kilkenny
Remington, Vernick & Beach
Berkheimer Assoc.
Keystone Collections
Thomas Comitta & Associates
AECOM

Hoffman moved to approve all of the appointments as presented above. Leff seconded the motion and it carried with all Supervisors in favor.

Lisa Moore reviewed the following Resolutions: (1) 2017-1 Setting mileage reimbursement at \$.535/mile; (2) 2017-2 naming Longwood and Kennett Fire Companies and the Kennett Township Police and State Police as fire and police services providers and Kennett and Longwood Ambulances for ambulance service for the Township; (3) 2017-3 Appointment of Consultants and Fees; (4) 2017-4 Fee Schedule including building and zoning permit fees; (5) 2017-5 2017 Tax Rates with **NO** tax increase (6) 2017-6 Revising Cash Escrow basis for plan reviews and/or inspections for subdivision and/or Land Development (7) increasing the number of members on the Zoning Hearing Board, appointing two new members. **Hoffman moved that Resolutions 2017-1-7 be adopted, seconded by Leff. The motion carried with all three Supervisors in favor.**

Lisa Moore reviewed the fire company contracts for Kennett Fire Company and Longwood Fire Company. **Hoffman moved to adopt the fire company contracts, seconded by Leff. Motion carried unanimously.**

Stevens asked Chief Lydell Nolt to give an update and explain why there was a black line through his badge. Chief Nolt noted that as we talk about people who are serving, it is important to look at people who pay the ultimate price while serving throughout the Commonwealth and throughout the Nation. Nolt noted that this past Friday evening, a young Pennsylvania State Police Officer lost his life while serving the residents of the Commonwealth. Chief Nolt thanked the Board of Supervisors for allowing him to speak on the sad subject.

Lisa Moore reviewed the status and activities of the Township for 2016 and thanked the Board of Supervisors, Volunteers and Township staff for everything they did to help achieve all of the accomplishments.

Stevens mentioned other accomplishments by the Township noting that the Township was named the Safest Township in the Commonwealth. Stevens thanked the surrounding Townships and Borough, noting that the effective cooperation of everyone working together has achieved great accomplishments. Stevens added that the Township has done more, by twice and that did not come from the coffers of the citizens. It came from grants, economic development and by crossing the borders and working with others. Stevens thanked Lisa Moore, the Volunteers, Staff and members of the Board for making all of the accomplishments possible.

Brief, informal Committee Reports were given by the respective Chairman or representative listing accomplishments for 2016 and goals for 2017:

Planning Commission – Jim Guthrie
Kennett Area Regional Planning Commission – Jim Guthrie
Environmental Advisory Council – Tim Plemmons
Safety Committee – Bill Shelton
Kennett Area Park Authority – Laurie Mohler
Land Conservancy Advisory Committee – Jeff Yetter
The Land Conservancy for SCC-Sequoia Rock
Trails & Sidewalk Committee – Tim Peterson
Library Board – Bill McLachlan
Historic Commission – Sara Meadows
Business Advisory Committee – Bill McLachlan
Brandywine Scenic Byway & Route 52 Bikeway – John Haedrich
Grant Coordinator & Sustainable Development Director – Michael Guttman
Economic Development Director – M. Patricia Muller

PUBLIC COMMENT

Hoffman congratulated everyone for their contributions.

Bill Shelton commented that the meeting was a pleasure to hear members of the community coming together and working together. Stevens thanked Bill Shelton for his comments.

Bill Hewton, former Supervisor and past Planning Commission member, commented that in the last three years, the Township has been the most productive ever and he thanked the Board and staff for their work.

ADJOURNMENT

**Hoffman made a motion to adjourn, seconded by Leff.
Motion carried unanimously.**

The meeting adjourned at 9:35 p.m. Light refreshments were served to everyone in attendance.

Respectfully submitted,

Michael O'Brien
Recording Secretary