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## Board of Supervisors Minutes

January 19, 2022 | 7:00 p.m. | Hybrid Meeting Via 801 Burrows Run Road & Zoom

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**Present:** Dr. Richard L. Leff; Chairman, Scudder G. Stevens; Vice Chair, Geoffrey Gamble, Esq., Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance & HR Director; Diane Hicks, Planning & Zoning Director; Matt Gordon, Chief of Police; Dave Sander, Solicitor

### 1. Call to Order

### 2. Pledge of Allegiance

### 3. Township Investigation and Resolution Update

There were no updates to provide.

### 4. Executive Session Announcements

The Board met in Executive Session on January 14, 2022 to discuss a matter of litigation and on January 19, 2022 to discuss matters of personnel.

### 5. Meeting Minutes

#### a. November 17, 2021

[www.kennett.pa.us/DocumentCenter/View/5143](http://www.kennett.pa.us/DocumentCenter/View/5143)

*Motion to adopt the November 17, 2021 Board of Supervisor meeting minutes was made by Gamble. Stevens seconded. Motion passed 3-0.*

### 6. Business Items

#### a. Consider January 19, 2022 Bill Voucher

[www.kennett.pa.us/DocumentCenter/View/5144](http://www.kennett.pa.us/DocumentCenter/View/5144)

*Motion to approve the January 19, 2022 Bill Voucher in the amount of \$91,061.06 and to approve total transfers in the amount of \$18,994.94 was made by Stevens and seconded by Gamble. Motion passed 3-0.*

#### b. Consider 2022 TLC Contract

[www.kennett.pa.us/DocumentCenter/View/5145](http://www.kennett.pa.us/DocumentCenter/View/5145)

*Motion to approve the proposed 2022 Land Management Contract and Scope of Services from The Land Conservancy for Southern Chester County (TLC) and to allow Eden R. Ratliff to execute the contract was made by Stevens and seconded by Gamble. Motion passed 3-0.*

Leff and Stevens spoke about their support for continuing this contract that began in the middle of last year.

Public comment: Abbie Kessler, Executive Director of TLC, expressed her appreciation of the contract and the acknowledgement of the work her staff does. Peter Doehring asked if this contract would be paid from the Open Space Fund. Ratliff answered yes.

#### c. Consider Historical Commission Appointment

*Motion to appoint Lori Stewart to the Historical Commission to fill the vacancy left by Nick Popovich, with a term expiring December 31, 2025 was made by Stevens and seconded by Gamble. Motion passed 3-0.*

Gamble said the mandate of the Historical Commission should be looked at as he feels it makes sense to have some a place where the history of Kennett Township can be seen by the public. Stevens shared his conversations with Stewart regarding issues at Barkingfield Park and feels it is valuable to the community to have someone with her resume serve. Leff thanked Stewart for her willingness to serve.

Ratliff thanked Popovich for his service and welcomed Stewart to the Commission.

## 7. Discussion Items

### a. Township Seal

([www.kennett.pa.us/DocumentCenter/View/5146](http://www.kennett.pa.us/DocumentCenter/View/5146))

After Gamble shared his presentation, the Board discussed options for what the seal could look like as well as whether the Police Department would be included. Gamble stated that the cost would be incremental as this would replace business cards, etc. after the current supply runs out. He is in favor of having a large seal on the wall behind the table where the Supervisors meet.

Public comment: Richard Gaw of the Chester County Press asked if a professional graphic designer would be responsible for the final logo. Gamble agreed that professional help would be necessary and Leff suggested a local volunteer.

## 8. Department Head Reports

### a. Eden Ratliff – Administration

([www.kennett.pa.us/DocumentCenter/View/5147](http://www.kennett.pa.us/DocumentCenter/View/5147))

Public comment: Peter Doehring asked if the right of way acquisitions necessary along Chandler Mill Road for the Greenway were obtained. Ratliff said not yet, but they are working with the landowners. Linda Dillow asked about the recent traffic study performed by McMahan, and Ratliff clarified that the study was only pertaining to Chandler Mill Road.

### b. Amy Heinrich – Finance & HR

([www.kennett.pa.us/DocumentCenter/View/5148](http://www.kennett.pa.us/DocumentCenter/View/5148))

### c. Diane Hicks – Planning & Zoning

([www.kennett.pa.us/DocumentCenter/View/5149](http://www.kennett.pa.us/DocumentCenter/View/5149))

Gamble asked if the Boulet barn was going to be rebuilt in the same style as it was before. Hicks said it will be built to look the same and will come before the Board. Stevens asked why it needed to come before the Board and Hicks explained the code that requires it.

### d. Eden Ratliff – Public Works

([www.kennett.pa.us/DocumentCenter/View/5150](http://www.kennett.pa.us/DocumentCenter/View/5150))

Gamble asked, in Lysle's retirement, if the Township had someone to take over all the keys and knowledge Lysle had. Ratliff said yes, the Public Works Foreman. Gamble and Ratliff also discussed signage at the borders of the Township.

### e. Matt Gordon – Kennett Township Police Department

([www.kennett.pa.us/DocumentCenter/View/5151](http://www.kennett.pa.us/DocumentCenter/View/5151))

## 9. Public Comment

Diane McGovern asked a question regarding the TLC contract and the farming of the second field Barkingfield Park. Ratliff and Leff said it does not, that decisions about that field fall under the EAC, the unofficial Barkingfield committee, and ultimately the Board of Supervisors. Peter Doehring asked for an update on an investigation initiated at the end of December regarding an ethics complaint. Leff stated there are no updates at this time but they would make a statement at the appropriate time with any findings.

## 10. Adjournment

*Motion to adjourn was made by Gamble and seconded by Stevens. Motion passed 3-0.*

The meeting adjourned at 7:57 p.m.

Respectfully submitted,  
Eden R. Ratliff  
Township Secretary