

**MINUTES OF KENNETT FIRE AND EMS
REGIONAL COMMISSION, INC.**

**Pennsbury Township Building
Chadds Ford, PA 19317
August 8, 2023
5:00pm**

		Present	Absent		Present	Absent
Municipality	Representative			Alternate		
Kennett	Richard Leff		X	Scudder Stevens		X
E. Marlborough	Cuylar Walker	X		John Sarro	X	
Kennett Borough	Matthew Fetick		X	Samantha Ferraro		X
Pocopson	Ray McKay	X		Alan Davis		X
Pennsbury	Aaron McIntyre		X	Dan Boyle		X
Newlin	Jim Cornell	X		Bill Kelsall	X	
Fire Company	Representative			Alternate		
Kennett	Steve Melton		X	Ricky Franks	X	
Longwood	A.J. McCarthy	X		Matt Eick	X	
Po-Mar-Lin	Jason Griffith		X	Steve Nuse	X	

Call to Order

Walker called the meeting to order at 5:00 pm.

Approval of Minutes

The Minutes were reviewed, but no action was taken since a quorum was not present.

Approval of Payments

The following payments were presented for approval:

- a. Retention and Recruitment Bonuses for 2023 Q2 \$58,852

No action was taken since a quorum was not present.

Financial Reports

The July 2023 monthly financial report and bank statements were circulated prior to the meeting. Walker reported that as of July 31, 2023, the Commission’s cash-on-hand balance was 458,289.51, including Interest for the month of July of \$1,072.61.

No action was taken to accept the financial report since a quorum was not present.

Fire Companies - May Activities Reports/Updates

Written operational reports had been circulated prior to the meeting.

McCarthy reported that both Longwood and Po-Mar-Lin had one scratch during the second quarter. As a result the Longwood volunteers were ineligible for the Q2 retention bonus and the Po-Mar-Lin line officers were also ineligible for Q2.

2024 Budgets

The three fire companies' 2024 draft budgets had been circulated prior to the meeting. After brief discussion, it was decided to schedule a special meeting later in August to discuss the budgets in detail.

Old Business

Consideration of hiring administrator

Nicole Beckett, Associate Director for Public Service, Meyner Center for the Study of State and Local Government at Lafayette College, attended the meeting and presented her proposal for assisting the Commission with the preparation of a job description for an administrator and with a possible search to fill the position. The voting and non-voting members of the Commission expressed support for retaining her services, but no action was taken since a quorum was not present. It was agreed this would be on the agenda for the next Commission meeting.

Public Comments

Kennett Borough Council member, Bob Norris, updated the Commission on the Council's planning for fire and ambulance service in the Borough after December 31, 2023.

Motion to Adjourn Meeting at 6:05 pm was made and accepted.

Respectively submitted,
Cuyler Walker
Recording Secretary