

**MINUTES OF KENNETT FIRE AND EMS
REGIONAL COMMISSION, INC.**

**Pocopson Township Building
664 South Wawaset Road
West Chester, Pa 19382
August 31, 2023
12:00pm**

		Present	Absent		Present	Absent
Municipality	Representative			Alternate		
Kennett	Richard Leff	X		Scudder Stevens		X
E. Marlborough	Cuylar Walker	X		John Sarro		X
Kennett Borough	Matthew Fetick		X	Samantha Ferraro		X
Pocopson	Ray McKay	X		Alan Davis	X	
Pennsbury	Aaron McIntyre		X	Dan Boyle		X
Newlin	Jim Cornell	X		Bill Kelsall		X
Fire Company	Representative			Alternate		
Kennett	Steve Melton		X	Rick Franks	X	
Longwood	A.J. McCarthy	X		Matt Eick	X	
Po-Mar-Lin	Jason Griffith		X	Steve Nuse	X	

Call to Order

Walker called the meeting to order at 12:00 pm.

Approval of Items Presented at 8/8/23 Commission Meeting

The action items below were carried over from the regular monthly meeting on August 8, 2023.

- a. Approval of Minutes of July Meeting
- b. Acceptance of Financial Report
- c. Approval of Funding for Q2 Retention Bonuses: \$58,952
- d. Approval to Engage Nicole Beckett to Draft a Job Description for an Administrator

After review and discussion, motion was made to approve and accept the matters listed above held over from the August 8, 2023 meeting. All voted in favor.

2024 Budgets

The Special Meeting was held to continue the discussion of the fire companies' 2024 budgets. McCarthy presented details of the combined budgets. The discussions among the fire companies and Commission members focused primarily on the four items in the combined

budget that were not included in the 2023 budget but require funding in 2024. In order of priority, the four items are:

#1 Annual physicals for firefighters.

The estimated cost is \$300,000.

(Possibility funds could be awarded as a grant, but won't be not known until early 2024)

#2 BLS ambulance shift.

Startup costs of \$167,000.

- *Will be added during peak volume times. Initial Analysis suggests M-F.*

#3 Fire apparatus staffing.

The estimated cost is \$228,086.

- *1 Additional FT FF shared by KFC and LFC*
- *FT Driver/Operator at PML*

#4 Fleet Mechanic for Region.

The estimated cost is \$110,000.

The combined cost of these four item is \$805,000. Funding these the four items would add approximately 25% to the Commissions' contributions in 2024.

Motion to Adjourn Meeting at 1:15pm was made and accepted.

Respectively submitted,
Cuyler Walker
Recording Secretary