



Board of Supervisors Meeting Minutes

In Person Meeting Via 299 Starr Road Landenberg, PA

November 2, 2022

7:00 p.m.

Present: Dr. Richard L. Leff (via phone), Chair; Scudder G. Stevens, Vice Chair; Geoffrey Gamble, Esq., Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance & HR Director; Diane Hicks, Planning & Zoning Director; Ted Otteni, Public Works Director;; Chief Matthew Gordon, KTPD

1. Call to Order

Vice Chairman Stevens called the meeting to order at 7:00PM

2. Pledge of Allegiance

3. Embezzlement Recovery Update

There was no update on the Embezzlement Recovery.

4. Executive Session Announcements

There were no Executive Session announcements

5. Meeting Minutes

a. October 19, 2022

Motion to approve the October 19, 2022, Board of Supervisor meeting minutes was made by Gamble and seconded by Leff. Motion passed 3-0

6. Business Items

a. [Consider November 2, 2022, Bill Voucher](#)

Motion to approve the November 2, 2022, Bill Voucher in the amount of \$184,355.11 and to approve total transfers in the amount of \$93,388.08 was made by Gamble and seconded by Leff.

Motion passed 3-0

b. Consider Proposed Confidential Settlement Agreement

Motion to authorize the Chairman of the Board to sign the proposed Confidential Settlement Agreement was made by Gamble and seconded by Leff.

Vice chairman Stevens commented this is a matter of personnel and are limited to what we can say.

Township Manager Ratliff stated this is a matter of litigation involving personnel that has been sent over to insurance, the Board of Supervisors have been guided by the insurance council a compromise has been reached and a settlement has been sent over.

Vice chairman Stevens stated with it being a confidential matter there isn't much room for any discussion.

Motion Passed 3-0

c. Ratify Resolution 2022-20 Kennett Woodlands and Trails Acquisition Grant Application

Motion to ratify the execution of a proposal from BRC to file a grant application with DCNR in an amount not exceeding \$3,500.00 for preservation of open space in Kennett Township was made by Gamble and seconded by Leff.

Township Manager Ratliff stated the Board of Supervisors and LCAC has partnered with the Brandywine Red Clay Alliance for a potential open space acquisition.

Richard Gaw (Chester County Press): Are you able to tell us where this space is located?

Twp. Manager Ratliff: Negotiations are still ongoing, so the Board of Supervisors is not ready to disclose that information at this time, but it does conform to the current open space plans.

Richard Gaw: Is it a private residence? Are you able to give an estimate of acreage?

Twp. Manager Ratliff: It is a private residence, and we are not ready to discuss the acreage currently. Thank you

Motion passed 3-0

d. Consider the appointment of Kennett Township Treasurer to be the Chief Administrative Officer – Non-Uniform & Uniform Pension Plan

Motion to appoint the position of Kennett Township Treasurer to be the Chief Administrative Officer of both the Kennett Township Non-Uniform and Police Pension plans was made by Gamble and seconded by Leff.

Twp. Manager Ratliff: This is an administrative action of the Board. The pension plans requires there to be an administrative officer to be assigned to them. Kennett Township has not done this so we are putting it on the record and the Board is formalizing it.

Vice Chairman Stevens asked for clarification.

Twp. Manager Ratliff: Kennett Township is designating the treasurer as the Chief Executive Officer to the role of the Non-Uniform and Uniform Pension Plans.

Vice chairman Stevens: We have expanded the role and responsibilities.

Motion passed 3-0

e. To approve the appointment of Shawn Knudson as an alternate to the Kennett Township Planning Commission

Motion to approve the appointment of Shawn Knudson as an alternate to the Kennett Township Planning Commission and to approve the appointment of Anne Verplanck to a member of the Kennett Township Planning Commission was made by Gamble and seconded by Leff.

Twp. Manager Ratliff: Mr. Knudson currently serves as a voting member of the Planning Commission and will be stepping down and Ms. Verplanck is currently serving as the alternate. They are just making a switch.

Motion passed 3-0.

f. Consider the appointment of Anne Verplanck to a member of the Kennett Township Planning Commission

This motion was combined with the one above.

7. Public Comment

No Public Comment

8. Adjournment

Motion to adjourn was made by Gamble and seconded by Leff.

Meeting adjourned at 7:16PM

Motion passed 3-0