



Vacation Notice

The KTPD understands that when you go away, the last thing you want to worry about is the home you left behind. When you email this form to ktpd@kennett.pa.us, it will be entered into our records management system on the day your vacation is set to begin, and all officers will be alerted to your absence. This helps us by knowing who to contact in the event of an emergency and we try as time/resources permit to patrol in your neighborhood to make sure there is no suspicious activity during your time away. We hope this will help you to fully enjoy your vacation!

Name: _____ Phone Number: _____

Address: _____

Dates you'll be gone: _____

Phone number(s) where you can be reached while away (if different from above):

Name and phone number of person with a key (in case of emergency):

Our mail:

Has been stopped

Is being picked up

List anyone who will anyone be coming to the home and for what reason. Include housekeepers, pet sitters, landscapers, anyone checking your mail, etc.:

Does your home have an alarm? Yes No

If yes, is it silent or audible? Silent Audible N/A

If yes, alarm company name/phone number: _____

List any cars that will be left behind and location (garage, driveway, etc.). Include make, model, year, color, tag # of each: _____

Are you leaving lights on a timer? Yes No

If yes, time on: _____ time off: _____

Rooms/locations of lights: _____

Please list any other information you think would be helpful for us to know:
