

Kennett Township Fence Permit





FENCE PERMIT F.A.Q.

- ❖ Fences that are under 6 feet in height do not require a permit
- ❖ The maximum height for front yard fences is 4 feet, however a sight inspection may be required if traffic sight lines are affected.
- ❖ All parts of the fence must be inside or on your property line.
- ❖ Fences may be placed directly on your property line; however, we discourage this for practical reasons such as maintenance and landscaping.
- ❖ If your subdivision has an HOA, please follow their guidelines specific to fence installation, and an HOA approval letter must accompany your permit application.
- ❖ Property lines can be difficult to locate, and you may need to hire a professional surveyor to determine exact property lines.
- ❖ Kennett Township may or may not have your plot plan on record, please see "PLOT PLANS" page.
- ❖ Fence height is measured from the highest adjacent grade.
- ❖ Swimming Pool fences require a different set of standards, please see our Pool permit for more information.
- ❖ Fences taller than 6 feet above grade must be designed by an engineer, as there is a greater danger of wind damaging the fence and surroundings.



KENNETT TOWNSHIP FENCE PERMIT CHECKLIST

[*Fences 6 feet and under do not require permits.](#)

Please complete the following forms:

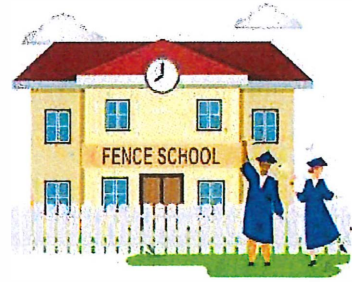
1. Fence Permit Application (2 pages)
2. Plot plan showing where the fence will be erected (See plot plan page for instructions on how to get your plot plan)
3. For COMMERCIAL fences over 6 feet, 2 sets of signed and sealed plans prepared by a registered Pennsylvania design professional must be submitted
4. Picture or drawing of fencing
5. Customer Invoice or proposal-If homeowner is doing work, a written summary/narrative of all work being done is required
6. Proof of Insurance Certificate
7. HOA approval letter, if applicable
8. Certificate of Registration for Contractors & Subcontractors
9. Kennett Township Liability Statement

PLOT PLANS

Plot plans show property boundaries

How do I get a copy of my plot plan for fencing permit application purposes?

- 1.) Go to Chesco Views (Chester County views page). To get there Google "chesco views", then enter the site and click on "LAUNCH CHESCO VIEWS" Click on the magnifying glass/search tool in the upper right corner to enter your address. From there you can view and print your plot plan. Keep in mind that this is a GUIDELINE and your actual property lines may vary.
- 2.) Employ a surveyor to come out and survey the property. This is the most ACCURATE way to get a plot plan. If you have recently purchased your home, you may have one in your settlement papers.
- 3.) Email Kennett Township to see if we have your property plot plan on file. We only receive plot plans when a home or property is being built, so if you have an older home more than likely we do not have one on file, and you will need to use the Chesco Views version.



FENCING PERMITS

HELPFUL TIPS

- * ALL FORMS CAN BE EMAILED
- * ONLY COMPLETED PERMITS WILL BE ACCEPTED
- * NO MONEY IS DUE AT THE TIME OF PERMIT DROP OFF- WE WILL SEND YOU AN INVOICE
- * PLOT PLAN MUST ACCOMPANY APPLICATION
- * BE SURE TO INCLUDE A PROPOSAL OR INVOICE
- * WE HAVE 15 BUSINESS DAYS TO ISSUE A PERMIT ONCE WE RECEIVE A COMPLETE SUBMISSION

Please reach out to us with any questions:

permits@kennett.pa.us

610-388-1300 EXT 110



801 BURROWS RUN ROAD,
CHADDS FORD, PA 19317
PHONE: 610-388-1300

Permit #:

FENCE APPLICATION

To alter, erect or use a structure, to use land in accordance with the Zoning Ordinance, Building Code, and all other pertinent ordinances of Kennett Township, Chester County, Pennsylvania

Zoning: _____ Tax Parcel: 62-_____

Construction Type: RESIDENTIAL: _____ COMMERCIAL: _____

Property Owner

Name(s) _____

Site Address: _____ City _____ Zip _____

Owner Email: _____

If COMMERCIAL: Name of Business where fence is to be erected: _____

Contracting Company Name/DBA: _____

Contact Name at Company: _____ Phone: _____

Mailing Address: _____

City _____ ST: _____ Zip _____

Email _____

FED ID #: _____ STATE OF LICENSE: _____

Design Firm/Architect/Engineer Name (if applicable): _____

PROJECT DESCRIPTION:

FENCE HEIGHT:	TOTAL LENGTH OF FENCE:
FENCE MATERIAL:	

FENCE TYPE:

_____ Privacy _____ Deer _____ Commercial _____ Pool

IS THIS A CORNER PROPERTY: _____ YES _____ NO

IS HOA APPROVAL REQUIRED? _____ YES _____ NO

NAME OF SUBDIVISION: _____

CONSTRUCTION COST: (NO CENTS PLEASE)

Approx Start Date:

\$ _____

Party Responsible for Permit Payment: _____
Email: _____

Who do we contact with questions regarding this permit: _____

Phone Number _____ (If different than applicant).

I certify that all information on this application is correct, and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniformed Construction Code) and any additional applicable codes, ordinances, and regulation of Kennett Township. I understand issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of Kennett Township or any other governing body. I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permits.

Applicant Print Name: _____

Applicant Signature: _____ Date: _____

Zoning Officer Approval _____	Date: _____
Building Officer Approval _____	Date: _____

KENNETT TOWNSHIP LIABILITY
STATEMENT

To be completed by Owner or Authorized Agent

Construction Address: _____

The issuance of this permit is conditioned upon compliance with all facets of the approved permit application and/or the subdivision plan from which this lot was created, to include, but not be limited to, soil erosion controls, stormwater management, grading plan, monument placing and all other details of the subdivision approval.

If, upon inspection, work is being done other than as approved, a Stop Work Order will be issued with the condition that corrections be made before any work is resumed.

If it is necessary to make a change, the proposed change shall be detailed by the applicant and submitted in writing. A written approval must be received prior to proceeding, as requested. Failure to procure written change approval will result in an obligation to construct as originally approved.

When inspection for a Use and Occupancy Permit is made and it is noted that the provisions of the permit issuance and/or subdivision approval have not been accomplished, a Use and Occupancy Permit will NOT be issued.

Print Name: _____

Signature: _____

_____ Homeowner _____ Contractor _____ Other

Date: _____

801 Burrows Run Road
Chadds Ford, PA 19317
(610) 388-1300
Website: www.kennett.pa.us

Certificate of Registration

For Contractors and Subcontractors

Kennett Township requires all contractors working within the Township to file a Certificate of Registration with Kennett Township (per Ordinance #209) every year. Building Permits will not be issued without the Certificate of Registration. **Cost of Registration: \$25.00 (jobs \$0-\$50,000); \$50.00 (jobs over \$50,000)**

Fee will be on building permit, no fees are due up front.

Will this job take more than 90 days to complete? Yes No
Have you done work in the Township since January 1st of this year? Yes No

Trade name: _____ Owner/s: _____
Full Address: _____
FED ID #: _____ Soc. Sec.# (If No FED #): _____
Phone#: _____ Email: _____
Address where work is to be performed: _____
Start Date: _____ Projected Finish Date: _____ Cost of Job: \$ _____
Type of Permit: Residential Commercial Both

Any Subcontractors? Yes No
(If Yes, list names and addresses below)

Name: _____ Address: _____
Name: _____ Address: _____
Name: _____ Address: _____
Name: _____ Address: _____

Will you have employees working in Kennett Township limits? Yes No
If the answer is yes, you are required to withhold 1% of their gross wages toward the Kennett Township Income Tax.

WITHHOLDING FORMS

Name: _____
Address: _____
City/St/Zip: _____

BUSINESS NET PROFIT/LOSS FORM

Name: _____
Address: _____
City/St/Zip: _____
