



Board of Supervisors Reorganization Agenda

January 4, 2021 | 7:00 p.m. | Remote Meeting Via Zoom

1. Call to Order (Eden R. Ratliff)
2. Nomination for Position of Chair of the Board of Supervisors
3. Nomination for Position of Vice-Chair of the Board of Supervisors
4. Appointment of Township Secretary – Eden R. Ratliff
5. Appointment of Township Treasurer – Amy Heinrich
6. Appointment of Vacancy Board Chairman – Joe Duffy
7. Appointment of Voting Delegate for PSATS Convention
8. Appointment of Voting Commissioner and Alternate for Kennett Fire and EMS Regional Commission
9. Appointment of Staff & Consultants
 - a. Township Manager – Eden R. Ratliff
 - b. Director of Finance & HR Director – Amy Heinrich
 - c. Director of Planning & Zoning/Codes Enforcement Officer – Diane Hicks
 - d. Building Code Official – Rich O’Brien (Keystone Municipal Services inc.)
 - e. Right-To-Know Officer – Eden R. Ratliff
 - f. Fire Marshall – Bruce Mitchell
 - g. Deputy Fire Marshall – A.J. McCarthy
 - h. Deputy Fire Marshall – Keystone Municipal Services
 - i. Emergency Management Coordinator – Jeff Hammaker
 - j. Township Solicitor – Dave Sander, Kilkenny Law, LLC
 - k. Township Engineer – Stan Corbett, AECOM
10. Committee Appointments
 - a. See Appendix A
11. Adoption of Previous Meeting Minutes
 - a. [November 4 Board of Supervisor Meeting Minutes](#)
 - b. [November 12 Board of Supervisor Special Meeting Minutes](#)
12. Proposed Resolutions: (Format based on 2020 Resolutions)
 - a. [Resolution 2021-1](#) Consultant Appointments
 - b. [Resolution 2021-2](#) Cash Escrow
 - c. [Resolution 2021-3](#) Township Fee Schedule
 - d. [Resolution 2021-4](#) Township Holidays
 - e. [Resolution 2021-5](#) Tax Levy
13. 2021 Township Public Meeting Schedule – See Appendix B
14. Adoption of 2021 Service Agreements
 - a. [Kennett Fire Company](#)
 - b. [Longwood Fire Company](#)
15. Consider [Biohabitats Task Order #7](#) – Engineering Feasibility Study
16. Public Comment
17. Adjournment

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Appendix A

Kennett Township Committee Appointments

1. Building Code Appeals Board
 - Jeremy Abelson – *One-year term* effective January 4, 2021 through December 31, 2021*
 - Shawn Knudson – *Two-year term* effective January 4, 2021 through December 31, 2022*
 - James Nelson – *Three-year term effective January 4, 2021 through December 31, 2023*
2. Environmental Advisory Committee
 - Matt Sabo – *Appoint as Chair for the year of 2021*
 - Chris Bish – *One-year term* effective January 4, 2021 through December 31, 2021*
 - Joseph Poppiti – *Three-year term effective January 4, 2021 through December 31, 2023*
 - Michael Hanford – *Three-year term effective January 4, 2021 through December 31, 2023*
 - Mary Beth Oberg – *Three-year term effective January 4, 2021 through December 31, 2023*
3. Kennett Township Historical Commission
 - Fredda Pennock – *Five-year term effective January 4, 2021 through December 31, 2025*
 - Denise Klein – *Five-year term effective January 4, 2021 through December 31, 2025*
4. Land Conservation Advisory Committee
 - Michael Guttman – *Three-year term effective January 4, 2021 through December 31, 2023*
5. Planning Commission
 - Lynell Laws – *Three-year* term effective January 4, 2021 through December 31, 2023*
 - Jay (John) Saraceno – *Four-year term effective January 4, 2021 through December 31, 2024*
 - Shawn Knudson – *Four-year term effective January 4, 2021 through December 31, 2024*
6. Trails and Sidewalks Committee
 - Diane McGovern – *Five-year term effective January 4, 2021 through December 31, 2025*
7. Zoning Hearing Board
 - Robert Whipps – *Five-year term effective January 4, 2021 through December 31, 2025*

**This date is in order to meet staggered terms as required by the Committee or Board's governing Ordinance/Resolution.*

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Appendix B

2021 Township Public Meeting Schedule

*Until further notice, all meetings will be virtual.

Meeting details including how to join can be found on the Township's website calendar.

Board of Supervisors

1st & 3rd Wednesday of the month at 7:00 p.m.

Environmental Advisory Council (EAC)

4th Tuesday of the month at 7:00 p.m.

Kennett Township Historical Commission

4th Monday of the month at 7:00 p.m.

Land Conservation Advisory Committee (LCAC)

3rd Thursday of the month at 7:00 p.m.

Planning Commission

2nd Wednesday of the month at 7:00 p.m.

Trails and Sidewalks Committee

1st Tuesday of the month at 1:00 p.m.

Zoning Hearing Board

As Needed