

KENNETT TOWNSHIP POLICE DEPARTMENT

801 Burrows Run Road, Chadds Ford, PA 19317

P | 610.388.2874 F | 610.388.8594

ktpd@kennett.pa.us

INCIDENT REQUEST FORM

To obtain a copy of a police report, please submit this completed form either by mailing it to the address above or by emailing it to ktpd@kennett.pa.us AND submit payment of \$15.00. We do not accept cash. You can either mail a check made payable to: **KTPD** or you can pay with a credit card online at www.kennett.pa.us (from the homepage, click "Pay Bill," then select "Police Payments" from the dropdown menu. Fill in all information including the \$15.00 amount.)

DATE OF REQUEST: _____

REQUESTOR INFORMATION

NAME: _____ PHONE NUMBER: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

INCIDENT INFORMATION

INCIDENT NUMBER: _____ DATE OF INCIDENT: _____

INCIDENT LOCATION ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TIME OF INCIDENT: _____ RESPONDING OFFICER: _____

PLEASE DESCRIBE ANY OTHER INFORMATION WHICH MAY HELP REGARDING THIS INFORMATION REQUEST:

INTERNAL USE ONLY

RECEIVED ON: _____ PAID: _____ SENT REPORT ON: _____ PROCESSED BY: _____