



Board of Supervisors Minutes

June 16, 2021 | 7:01 | Remote Meeting Via Zoom

Present: Dr. Richard L. Leff, Chairman; Whitney S. Hoffman, Vice Chair; Scudder G. Stevens, Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance & HR Director; Diane Hicks, Planning & Zoning Director; Roger Lysle, Public Works Director; Matt Gordon, Acting Chief of Police; Dave Sander, Solicitor

1. Call to Order

Chair Richard Leff called the meeting to order at 7:01 p.m., explained how this virtual Board of Supervisors Meeting would be conducted, and offered a COVID-19 update. He also announced plans for future hybrid Board of Supervisors to allow those on Zoom to continue to attend virtually as well as allow people to return to attending in person. Stevens urged everyone to continue to use caution considering the COVID-19 variants. Hoffman said that while it is good that Chester County has an 83% vaccination rate, it is still important to use common sense to help protect against the variants.

2. Township Recovery Update

Manager Ratliff had no update at this time and Leff added that it is in the Criminal Justice System in Chester County, and we do not have any control over when we will hear an update.

3. Executive Session Announcements

Solicitor Sander announced that the Board of Supervisors met in Executive Session on June 15, 2021 to discuss matters of personnel.

4. Meeting Minutes

a. June 2, 2021

(www.kennett.pa.us/DocumentCenter/View/4798)

Motion presented by Hoffman to adopt the June 2, 2021 Board of Supervisors Meeting minutes. Seconded by Stevens. Motion passed 3-0.

5. S.A.V.E. Recommendation for 5 Points Roundabout

(<https://www.kennett.pa.us/DocumentCenter/View/4799>)

Ratliff introduced Dr. Louis Kaplan, who is a Research Scientist Emeritus for the Stroud Water Research Center and serves on the S.A.V.E. Board of Directors as Secretary. He is going to introduce everyone to S.A.V.E., which is an acronym for Safety, Agriculture, Villages, & Environment, and to outline a recommendation that was sent to the Board of Supervisors (available in the link above) about our 5 Points Roundabout project.

Kaplan shared a brief overview about his history of S.A.V.E., their work on Route 41, and stated their desire for the 5 Points Roundabout to be successful. They wanted to bring a roundabout engineer to the attention of the Supervisors, Mark Johnson of MTJ Roundabout Engineering, whose designs have led to outstanding, award winning projects.

Kaplan said if the Supervisors can select their engineer, they should consider MTJ but if they cannot select, he stated that a review of any plans by MTJ would be a worthwhile investment.

Discussion

- Ratliff confirmed that the Board of Supervisors has jurisdiction over choosing the engineer and design for this project, but that it will ultimately have to go through PennDOT. Kaplan said Johnson has recent experience working with PennDOT District 6 and has even taught roundabout designs to engineers at PennDOT.
- Leff stated, with confirmation from Ratliff, that this would be the first roundabout in Kennett Township so there is some learning that will occur on our part.
- Stevens asked if there was any relationship between S.A.V.E. and the recommended engineer and asked why they are recommending him. Kaplan explained the history of working with Johnson and said they are recommending him because of his expertise. He stated that there is no financial relationship between S.A.V.E. and MTJ Engineering. He also reviewed history of the 926 roundabout and Johnson's input on that project.
- Leff commented that he would like to learn more about S.A.V.E. even though Kennett is not on the Route 41 corridor. Kaplan said that in fact, the Township is, but only for one mile at the terminus. S.A.V.E. has been working with the state officials to look at a bigger picture of that corridor in hopes of removing some of PennDOT's blinders when it comes to looking only at intersections at Route 41. He stated that a preliminary meeting has been set up by Rep. Sappey's office with PennDOT and the four municipalities who make up the majority of this corridor, even though S.A.V.E. asked for Kennett Township to be included. Kaplan hopes Kennett will eventually be included and Leff said he would like to be included for a better regional approach.
- Ratliff said that his recommendation to the Board of Supervisors would be to consider a Request for Proposal that would be publicly advertised for all qualified engineering firms. There is an internal team currently working on that RFP and the plan is to bring that to the Board at the end of July or early August.
- Hoffman thanked Kaplan for his recommendation, and she hopes MTJ will submit an application for the RFP.
- Richard Gaw (Chester County Press) asked via Zoom chat, "When does the township need to decide who the designer of the Five Points Roundabout will be, and will there be personal interviews to help determine the winning bid? At this point, are we to assume that PennDOT will serve as the designer for the planned roundabout?" Ratliff said that while internally some work has begun, we are still waiting on PennDOT to officially get started. He said that that RFP responses will be available for the Board and the public to review, although he is not sure at this point if there will be interviews. He added that it is not safe to assume that PennDOT will be the designer, but they will be involved in the permitting process. Gaw asked if there was a solid timeline yet and Ratliff said not yet but he hopes to have the RFP out by the later part of this summer.

6. Old Business

There was no old business.

7. New Business

a. Consider June 16th Bill Voucher

www.kennett.pa.us/DocumentCenter/View/4800

Motion presented by Hoffman to approve the June 16th Bill Voucher in the amount of \$257,518.02 and to approve transfers in the amount of \$18,712.26. Stevens seconded. Motion passed 3-0 after the following discussion.

Discussion

- Hoffman commented that she is pleased with the new way they are reviewing the Bill Vouchers and thinks it will be terrific for the future as well.

b. Consider Resolution 2021-13 – ARLE Grant Extension

www.kennett.pa.us/DocumentCenter/View/4801

Ratliff explained that this agenda item was for the Route 81 and Cedarcroft Road intersection. The grant for that project was set to expire in September of this year and while the project is running on time, we want to apply for this extension in the event of any mishaps with construction given the challenges getting materials from COVID-19. Leff asked if it was for a new grant or an extension to which Ratliff said it was an extension.

Motion presented by Hoffman to adopt Resolution 2021-13 authorizing the Township Manager Eden Ratliff to sign the Automated Red Light Enforcement Program Time Extension Agreement. Stevens Seconded. Motion passed 3-0.

Discussion

- Leff said it makes sense to allow for extra time and Hoffman commented that given the weather, she feels bad for people on construction crews.
- Ratliff reiterated that the access to materials is what could put this project at risk.

c. Consider Resolution 2021-14 – Support for MTF Kennett Greenway Connectors Application
(www.kennett.pa.us/DocumentCenter/View/4802)

Ratliff reviewed previous action by the Board when they co-applied with the Borough for the Commonwealth Financing Authority’s Multimodal Transportation Fund grant for ~\$1.8 M for streetscape improvements on Birch Street in the Borough and for the Magnolia Underpass as part of the Kennett Greenway. In April, we were notified of an award for \$400,000. While the Township and Borough were thankful for this award, it was only a fraction of the cost so the recommendation from GMS Funding Solutions (the grant writer for this project) is to reapply for the balance of the project, \$1,479,520. He noted that the Borough recently passed a similar resolution to what is before the Board tonight to reapply and the re-application was encouraged by the grant program.

Motion presented by Hoffman to adopt Resolution 2021-14 expressing support for and commitment to the Kennett Greenway Connectors – Birch Street and Magnolia Underpass project, and expressing support for the Borough of Kennett Square’s application to the Multimodal Transportation Fund program as the applicant and grantee. Stevens seconded. Motion passed 3-0.

Discussion

- Hoffman commented that she was glad to be working together with the Borough on this.
- Leff added that while railroads are good at moving traffic, they can be barriers for connecting communities and he said he sees this as an important part of the Greenway for connecting parts of Kennett Township to the Borough safely.
- Ratliff thanked the Borough and community partners involved for working together on these regional priorities.

d. Consider Vision Partnership Program Time Extension
(www.kennett.pa.us/DocumentCenter/View/4804)

Motion presented by Stevens to approve Addendum #1 to the Vision Partnership Program Grant Contract (Contract #19275) as presented to the Board for the Brandywine Battlefield Heritage Interpretation Plan, extending the timeline six months to January 31, 2022. Hoffman seconded. Motion passed 3-0.

Discussion

- Ratliff explained that Birmingham Township is the administrator of this grant as part of an intermunicipal work on the Brandywine Battlefield Heritage Interpretation Plan. This motion is simply for a time extension. He said that while Birmingham Township is the administrator, every township involved, including Kennett, must authorize the extension and then sign on to the agreement.

e. Consider Biohabitats Task Order 9
(www.kennett.pa.us/DocumentCenter/View/4805)

Ratliff recalled that at a previous Board of Supervisors meeting, the Supervisors voted to ask the Township staff to work with our trails consultants to develop a Task Order for final design and engineering for the Kennett Greenway on Chandler Mill Road and West South Street. Task Order 9 is for the Chandler Mill Road Trail with the West South Street Connector coming later this summer. The total cost for this Task Order is \$628,397.00 and will take about six to seven months of engineering and design by our consultants plus working with the permitting agencies. This grant is set to expire on June 30, 2022 so it is important to get this started.

Ratliff then summarized how we got to this point, detailed the costs involved, the desire by the community to test some of the proposed concept designs, and spoke about the focused public engagement included in Task Order 9.

Discussion

- Stevens asked if this was the same thing that was discussed in May with the Consultants. Ratliff said yes.
- Ratliff asked if Christina Norland of Kennett Trails Alliance had anything to add. She did not, but said the consultants were available to answer any questions the Board or public may have.
- Ratliff added that a proposal was received from Township resident, Peter Doehring, relating to cyclists on Chandler Mill Road and this Task Order 9 includes funding to review Doehring's proposal. He said that we could make that proposal available to anyone would like to see it.

Motion presented by Hoffman to approve Task Order 9 from Biohabitats in the amount of \$628,397.00 for full design services for the Chandler Mill Road Greenway segment. Stevens seconded. Motion passed 3-0 after the following discussion.

Discussion

- Leff summarized this project briefly.
- Heinrich offered a high-level view for how the Township could pay for this in addition to the 5 Points Roundabout project, which can be viewed from the link above.
- Leff said that it is helpful to know where the funding could potentially come from as the timing of both projects aligned even though the Roundabout project has been in the works for many years.
- Peter Doehring (5 Nine Gates Rd) commented via Zoom chat, "I am available for any questions about the proposal I have submitted to the Board and the Trails and Sidewalks Committee. I would also request that the proposal be made available to the public, perhaps even just by being linked to the minutes of this meeting."
- Diane McGovern (345 E Hillendale Rd) asked via Zoom chat, "When would the \$628,397 need to be paid? How much is covered by the grant? How much is already in the 2021 budget?" Heinrich answered that the design will happen over this year and next and we need to work with the grant administrator to see exactly how much is applicable as engineering has a limit to how much can be applied. She continued to outline other subsets that could also be covered and said that because it is such a large project, we will exceed the grant amount so breaking down this level of detail is not too relevant.
- John Wilkens (138 Round Hill Rd) asked if this next step would still allow for public feedback and Ratliff assured him that focused public engagement would still shape this next phase. Wilkens also asked to see the proposal for cyclists, and he is glad to know they will still accept feedback especially with regard to the trees. Ratliff said he would send him Doehring's proposal. Leff stated regarding Doehring's proposal that because he has not yet had a chance to review it, that perhaps it should not be attached to the minutes at this meeting, but maybe at a future meeting.
- Stevens asked for clarification on the motion, if this Task Order 9 was for a final design or if this was for the process that would lead to a final design. Ratliff said the goal of this is to end with documents for construction that can be put out for contractors to bid on. Jennifer Dowdell of Biohabitats stated that this Task Order is to develop the final design documents. She reiterated that public engagement will continue to be a robust part of this process and they have identified specific points of time in which the public will have input.
- Stevens asked if the final design would come back to the Board before it goes out to bid. Ratliff said yes that ultimately the Board could decide not to put the project to bid if it felt inclined to do so. He said that the consultants and the public are taking guidance from the Board. From the meeting in May where the Board accepted the preliminary design, that informed what final engineering will look like. While it may change some, there is a concept that the consultants are working towards.
- Cathy Burkett (818 Williams Ln) asked via Zoom chat, "Does the \$629,000 include construction administration and construction administration? And how much will be expected for those services?" She clarified her question to ask if this amount only covered the design documents or took the project through construction. Ratliff said this was only for the final design, engineering, and engaging the permitting agencies. Dowdell added that this also included the bid documents, but not the construction oversight. Burkett then asked that once the project was set to bid, there would be additional costs for the construction observation. Dowdell said yes, that those costs are in the next part of the budget. Burkett asked if there was an estimate for how much that would cost. Ratliff said those costs were not part of this Task Order. Heinrich referred Burkett back to the financial slide she showed that outlined the costs that they know about and how the Township is planning on paying them.

f. Consider Historical Commission Appointment of Karen Marshall

(<https://www.kennett.pa.us/DocumentCenter/View/4806>)

Motion presented by Hoffman to appoint Karen Marshall to the Kennett Township Historical Commission for a five-year term ending December 31, 2025. Stevens seconded. Motion passed 3-0.

Discussion

- Leff said that we are always open to people helping on Township committees.
- Ratliff said he was excited to welcome Ms. Marshall to the Historical Commission per the recommendation by the existing committee members as she brings significant experience having served on the Chester County Historic Commission. He said she has already been attending the meetings and is a welcomed addition.

g. Consider McFarland Park Land Development Plan Extension

Motion presented by Hoffman to grant an extension of the McFarland Park final land development plan through September 1, 2021, conditioned on the following: The applicant shall submit a sketch plan to the Township by August 1, 2021, so that the Supervisors can see exactly what effect granting a further extension of the plan will have in contrast to existing codes, especially with the acknowledged changes which the Chester County Conservation District will likely require. Once the Board is satisfied with the resulting changes, the Board will consider a further extension. Stevens seconded. Motion passed 3-0.

Discussion

- Leff asked if this was the property at the corner of McFarland and Rosedale, which Hoffman confirmed. He also acknowledged that the changes by the Chester County Conservation District are ones they will need to understand.

h. Consider Stonehouse Escrow Release No. 14

(www.kennett.pa.us/DocumentCenter/View/4824)

Motion presented by Hoffman to authorize the Stonehouse Escrow Release No. 14 in the amount of \$91,400.00 per the AECOM letter dated June 14, 2021. Leff seconded. Motion passed 3-0 after the following discussion.

Discussion

- Stevens asked Ratliff if there have been any issues with Stonehouse and our sewers. Ratliff explained that this development is being executed in accordance with the approved land development plan that was adopted a number of years ago and our engineers are satisfied with the progress to this point. Stevens asked if we were being paid for the sewage that is being used by the residents there. Ratliff said yes that each house is individually metered for water, so the Township will have access to the usage data – although not the way the Township had preferred – that will turn into a wastewater bill. Stevens asked who would pay for making that system work and Ratliff said either the HOA or the residents.
- Heinrich explained how an ideal development’s sewer is laid out and compared that to the layout of Stonehouse. She confirmed today that it is possible to obtain the necessary submeter readings needed for billing. She said that because this plan was approved prior to the current admin staff, there is some catch up involved and residents who have not yet been billed will be as the process for getting individual meters is introduced. She because the plan was approved by prior engineers, nothing can be done to change it at this point. Additionally, she said that this escrow release has nothing to do with sewer.
- Stevens asked if there is a timeline to correct this situation caused by the previous engineers. Heinrich said they are currently working to get the individual readings and will hopefully include them in the next billing cycle. Stevens asked about the residents getting individual meters. Heinrich clarified that the individual submeters are there but being read by the HOA. Stevens summarized the solution and asked if all the players were going to cooperate and pay the Township. Heinrich said that was her understanding.
- Stevens asked if this situation would exist every quarter or if it would be fixed going forward. Heinrich said there is an extra step involved and they are working to get the data in a format that will be more efficient for

her team to upload. Stevens asked if the readings would come automatically. Heinrich said that is how she understood it.

- Stevens asked if this was an issue with the HOA or the developer. Heinrich explained the developer planed it this way with the former engineer, which was then approved by the Township, but she will be working with the HOA, not the developer, to help solve this.
- Ratliff commented that it was not fair to place blame on the developer as they laid out their plans that were approved by the Board of Supervisors. Stevens said he was not assigning blame; he was trying to define the issue. Ratliff said the issue is that the Township is not satisfied with a plan that they approved at the advice of the engineers, so we are working to come up with a better system.
- Heinrich said that she brought this up to Stevens in an earlier conversation merely as an example of the types of individual sewer issues they have uncovered and must fix, which is why it takes her team so much time and energy. Stevens said he is encouraged that there has been progress in the last 24 hours, he is hopeful the Township staff will work this out, and he looks forward to an update on this process as it unfolds.
- Leff noted that there is still \$259,000 remaining in the escrow for this project.

i. Consider Avello Escrow Release No. 1

<https://www.kennett.pa.us/DocumentCenter/View/4826>

Motion presented by Hoffman to authorize the Avello Escrow Release No. 1 in the amount of \$39,559.40 per the AECOM letter dated June 10, 2021. Stevens seconded. Motion passed 3-0 with no discussion.

j. Consider Solicitor Review of Proposed Text Amendment

Ratliff explained that there is a landowner who would like to develop their property with a proposed use for a medical marijuana dispensary that is not permitted in full by the current existing zoning code. The owner is proposing a text amendment to that code that they will take to the Planning Commission and then Board of Supervisors. The action tonight is not approving any kind of use, it is only whether to allow the staff and Township solicitor to review the text amendment. The expectation is that the cost for review will be absorbed by the developer. He then detailed how the process would unfold if the Board allowed the staff/solicitor to review the text amendment.

Motion presented by Hoffman to authorize the Township Solicitor and the Township staff to review a proposed text amendment to the Kennett Township Zoning Ordinance regarding medical marijuana dispensaries, to revise them amendment as necessary to put it into proper Township form, to send it to the Kennett Township and Chester County Planning Commissions for the required 30-day review period, and to advertise a public hearing for the Board of Supervisors to consider the text amendment. Stevens seconded. Motion passed 3-0 after the following discussion.

Discussion

- Leff asked Hicks about the ongoing update to the Zoning Code, which has been slowed in part due to COVID-19 and in part to the number of changes being made. Hicks said that it was still ongoing. Leff said he will wait to see the text amendment to determine if it aligns with where the updated Zoning Code is going.
- Hoffman commented that this text amendment should take into consideration the potential for laws in PA to change to allow medical marijuana dispensaries to be used for recreational marijuana dispensaries as well. Leff added that those changes would come from the state level.
- Beth Thomas (126 W Hillendale Rd) asked via Zoom chat, “Where is this property?” Hicks answered that it is currently a vacant lot located at the intersection of East Cypress Street and State Street on the west side of the Borough and is either in the Light Industrial or Commercial Zoning District. Ratliff added that the proposed text amendment will be available for public review.

8. Department Head Reports

a. Eden Ratliff – Administration

www.kennett.pa.us/DocumentCenter/View/4807

Ratliff shared his report available at the link above that provided an update on: Kennett Township Chief of Police Matthew Gordon’s swearing in ceremony, The Chester County Juneteenth Festival, and recognition of Public

Works Foreman PJ Groff who is a volunteer firefighter at East Brandywine Fire Company who was photographed in the Daily Local saving a cat from a fire in May. He also shared details about the current technology of the Public Meeting Room and the necessary changes needed to allow for the public to attend and participate in meetings virtually, and the re-opening of the office to the public Monday through Friday 8 a.m. to 4:30 p.m. with the team working a hybrid in-person/remote schedule.

Discussion

- John Wilkens (138 Round Hill Rd) commented that he is thankful for the continuation of the Zoom meetings and asked if some of the committees, such as the Trails and Sidewalks Committee, could also keep a remote option going forward. Ratliff said he cannot imagine that option would not be there as the goal is to add to the Zoom meetings the in-person option. He said we would be working with the committees on this.

b. Amy Heinrich – Finance & HR

(www.kennett.pa.us/DocumentCenter/View/4814)

Heinrich presented her monthly report (available at the link above) and specifically highlighted progress on the 2020 audit and the recent implementation of Dashboards in Sage (the new GL, or General Ledger software).

Discussion

- Hoffman said she enjoyed spending time going through the Dashboard and the ability to look at the details on her own without the need to email Heinrich with questions. Heinrich added that while the current Bill Voucher format will continue to be presented in the Board Packet as part of the official record, it will also be visible via the Dashboard and the ability to click on each item to see the specifics is now available to the Board.
- Leff explained what the GL was for, and Heinrich added that all approvals will now be electronic except for signing the checks. Even the audit will now be completed digitally via the GL.

c. Diane Hicks – Planning & Zoning

(www.kennett.pa.us/DocumentCenter/View/4808)

Hicks reported that there were 32 Building/Zoning permits issued in May and 1 Rental Permit. She said that the Planning Commission did not have any plans to review, but they are still actively working on the updates to the Zoning Code that Leff mentioned earlier. The Historical Commission met on May 24th and continued their discussions about Spar Hill and the desired preservation of the Silo. She expects they will make a presentation to the Board in the coming months about that. More details are available from her report in the link above.

Discussion

- Leff commented on the one permit for Commercial Solar, that it was good that solar was still being installed around the Township.

d. Roger Lysle – Public Works

(www.kennett.pa.us/DocumentCenter/View/4809)

Lysle shared his monthly report, available at the link above, which included the hire of a new temporary summer employee, an update on road bank mowing, the drain pipe installation at Chandler Mill Road and West Hillendale Road, the lack of availability of materials, a job opening to replace a crew member, an update to the Route 82/Cedarcroft Road project (also waiting for materials), the removal of a tree on Rosedale Road to allow for paving later this summer, storm damage update, paving bid update, and an update on the Davenport drainage project.

Discussion

- Ratliff commented that tomorrow, June 17, 2020 marks Lysle's 40th year working for Kennett Township. He said words cannot describe how proud and appreciative we are of Lysle and the work he has done, the relationships he has built, and the impact he has had on the Township.

e. Matt Gordon – Kennett Township Police Department

(www.kennett.pa.us/DocumentCenter/View/4810)

Gordon thanked the Board of Supervisors, the Township Manager, and staff for the amazing swearing in ceremony they had for him, saying it was humbling and he wishes everyone could experience something like that once in their lifetime. He then shared his monthly report available at the link above that outlined 636 incidents for the month of May, with no criminal arrests this month. There were 14 citation totals and 20 crash totals for the

month. In light of the summer storms, he reminded everyone not to drive through standing water as six inches of water can flood your vehicle away. He reported that Detective Wenrich furthered her education by attending a Financial Crimes Investigation training and Officer Vanniccolo attended training to receive his DUI checkpoint certification. Gordon also summarized Officer Cramer's inspection report, which is included in the link above.

Discussion

- Leff asked Gordon to explain the Motor Carrier Safety Assistance Program. Gordon explained that Cramer is looking at the heavier vehicles like tractor trailers and box trucks to ensure the driver is carrying the proper credentials to operate that vehicle and that the vehicle is safe and road worthy. Probable cause is not needed for these inspections and if the vehicle is deemed unsafe, Officer Cramer can put it out of service. He then elaborated on the different class inspections. There is a quota on these inspections every quarter and year to maintain certification.
- Lysle thanked Gordon for his recent assistance with the Road Crew for an incident on Route 1. He said it is great having a team that works together.

9. Public Comment

Discussion

- Geoff Gamble (560 Chandler Mill Road) commented that per the public docket on former Manager Lisa Moore, her trial has been continued 10 times with the last one listed for June 1st. There is no current date listed and he explained theories for why that may be the case. He wanted to offer two suggestions: one to have a more detailed report about the progress of Lisa's case and, secondly, to tell the prosecutor William Judge that Lisa needs to pay us back and that should be part of any plea bargain. Leff said that as a criminal matter, the Township is limited on what it is allowed to say in public, and it has been the Supervisor's position from day one that the Township is reimbursed.
- Gamble said that the court docket, which is public record, should be shared at the Supervisor meetings and he hopes the Township has been in touch with the prosecutor. Ratliff said that we are in communication with ADA Judge and continue to appreciate the partnership we have with them and their willingness to communicate with the Township. He agreed that if there is a plea, the Township is the victim and reiterated what Leff said about not being able to share certain details that could compromise the criminal case. Ratliff also said he appreciated the suggestion of reporting on the trial dates and reminded everyone that those dates listed were computer generated. If/when an actual trial date be determined the community will be made aware of that.
- Joe Duffy (2 Black Rock Rd) submitted a partial comment via Zoom chat, but was on longer on the meeting to complete his comment of, "With the loss of \$3.2 Mill + \$722K in fraud investigation costs, the people's patience is ex..."
- Beth Thomas (126 W Hillendale Rd) asked via Zoom chat, "At this moment what is the board's stance on willingness to settle vs. jury trial?" Ratliff answered that decision is made in the DA's office; the Board of Supervisors do not get to make that decision.
- Richard Stat (731 Norway Rd) asked via Zoom chat, "Question for Diane Hicks. We've noticed heavy construction equipment and large materials stored at the CWA site on Norway Rd. Is this for a permitted project or activity?" Hicks answered that she is aware that materials being stored there, but to her knowledge, there is no project underway there at this time.

10. Adjournment

Motion presented by Hoffman to adjourn. Stevens seconded. Motion passed 3-0.

The meeting adjourned at 8:52 p.m.

Respectfully submitted,
Eden R. Ratliff
Township Secretary