
2022 Budget Discussion

November 17, 2021

- Full P&L Review
- Review of reductions
- Review of transfers to Capital Fund
- Capital Project List – First step to a Capital Plan

The Preliminary Budget Schedule

- October 6th BOS meeting: First public discussion: General Fund Revenue & begin Expenses
- October 20th BOS meeting: Expense session 2
 - *Police, Public Works & Liquid Fuels, Twp Building, Committees, Community*
- November 3rd BOS meeting:
 - *Finish GF Expenses (IT; Engineering; Fire & EMS)*
 - *Sewer Fund*
- **November 17th BOS Meeting:**
 - *Full P&L review*
 - *Capital Project List – First step to a Capital Plan*
 - *Presentations by select committees and community partners*
- December 1st BOS Meeting: Final view/decisions for entire proposed budget; Request authorization to advertise for required 20-day public review
- December 15th BOS Meeting: *(No budget discussion. Still under 20-day review period.)*
- *Special Meeting Week of December 27th: Approval of Final Budget*

Kennett Township DRAFT 2022 Budget with reduction options

GENERAL FUND

| | 2020 Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|--|---------------------|---------------------|---------------------|-----------------------|----------------------|--------------------|--|--------------------------------------|----------------------|
| Revenue | | | | | | | | | |
| Taxes | | | | | | | | | |
| Earned Income Taxes | \$ 2,629,986 | \$ 2,877,000 | \$ 3,227,809 | \$ 3,312,000 | \$ 3,412,000 | | \$ 3,412,000 | \$ 535,000 | 19% |
| Local Service Tax | | \$ 200,000 | \$ 83,932 | \$ 95,000 | \$ 145,000 | | \$ 145,000 | \$ (55,000) | -28% |
| Real Estate Taxes | \$ 1,642,305 | \$ 1,669,000 | \$ 1,701,855 | \$ 1,693,879 | \$ 1,730,000 | | \$ 1,730,000 | \$ 61,000 | 4% |
| Real Estate Transfer Taxes | \$ 649,305 | \$ 480,000 | \$ 427,766 | \$ 520,000 | \$ 520,000 | | \$ 520,000 | \$ 40,000 | 8% |
| Taxes Total | \$ 4,921,596 | \$ 5,226,000 | \$ 5,441,362 | \$ 5,620,879 | \$ 5,807,000 | | \$ 5,807,000 | \$ 581,000 | 11% |
| Fees, Fines, Grants, Interest | | | | | | | | | |
| Building & Zoning | \$ 277,966 | \$ 246,800 | \$ 433,876 | \$ 444,265 | \$ 314,200 | | \$ 314,200 | \$ 67,400 | 27% |
| Grants | \$ 251,257 | \$ 237,267 | \$ 1,016,375 | \$ 581,611 | \$ 438,100 | | \$ 438,100 | \$ 200,833 | 85% |
| Other Income | \$ 270,603 | \$ 247,465 | \$ 220,930 | \$ 224,456 | \$ 213,300 | | \$ 213,300 | \$ (34,165) | -14% |
| Reimbursement | \$ 141,060 | \$ 134,454 | \$ 211,315 | \$ 244,670 | \$ 100,457 | \$ (2,072) | \$ 98,386 | \$ (33,996) | -25% |
| Fees, Fines, Grants, Interest Total | \$ 940,887 | \$ 865,986 | \$ 1,882,496 | \$ 1,495,002 | \$ 1,066,057 | \$ (2,072) | \$ 1,063,986 | \$ 200,072 | 23% |
| Revenue Total | \$ 5,862,483 | \$ 6,091,986 | \$ 7,323,858 | \$ 7,115,882 | \$ 6,873,057 | \$ (2,072) | \$ 6,870,986 | \$ 781,072 | 13% |
| Expense | | | | | | | | | |
| Salaries & Benefits | \$ 2,760,589 | \$ 3,309,740 | \$ 2,596,532 | \$ 3,403,562 | \$ 3,784,813 | \$ (30,000) | \$ 3,754,813 | \$ 475,072 | 14% |
| Maintenance & Operations | \$ 691,049 | \$ 771,430 | \$ 650,478 | \$ 777,845 | \$ 850,065 | \$ (3,000) | \$ 847,065 | \$ 78,635 | 10% |
| Contracted/ Professional Services | \$ 794,944 | \$ 674,220 | \$ 663,495 | \$ 760,944 | \$ 660,900 | \$ (41,000) | \$ 619,900 | \$ (13,320) | -2% |
| Community & Economic Development | \$ 250,713 | \$ 162,800 | \$ 302,306 | \$ 299,450 | \$ 265,450 | \$ (22,500) | \$ 242,950 | \$ 102,650 | 63% |
| Fire & Ambulance | \$ 602,071 | \$ 692,457 | \$ 669,555 | \$ 682,623 | \$ 862,836 | | \$ 862,836 | \$ 170,379 | 25% |
| Expense Total | \$ 5,099,366 | \$ 5,610,647 | \$ 4,882,366 | \$ 5,924,423 | \$ 6,424,064 | \$ (96,500) | \$ 6,327,564 | \$ 813,416 | 14% |
| Transfers to Capital Fund | | | | | | | | | |
| Capital Transfer/Expense | | | | | | | | | |
| Trns to Capital (Drainage) | \$ - | \$ (150,000) | \$ - | \$ (185,000) | \$ (250,000) | \$ 250,000 | \$ - | \$ (100,000) | 67% |
| Trns to Capital (Bldgs) | \$ - | \$ (85,000) | \$ - | \$ (118,350) | \$ - | | \$ - | \$ 85,000 | -100% |
| Trns to Capital (Greenway) | \$ (426,735) | \$ (230,000) | \$ - | \$ (367,852) | \$ (392,002) | | \$ (392,002) | \$ (162,002) | 70% |
| Trns to Capital (Misc) | \$ - | \$ - | \$ (10,476) | \$ (61,476) | \$ - | \$ (127,900) | \$ (127,900) | | |
| Trns to Capital (Oil&Chip) | | | | \$ (142,000) | | | \$ - | | |
| Trns to Capital (Other Road Projects) | | | | | | | \$ - | | |
| Trns to Capital (Paving) | \$ - | \$ - | \$ - | \$ (154,000) | | | \$ - | | |
| Trns to Capital (Rt82/1/Ccroft) | \$ (51,343) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns to Capital (TrafficSignal) | \$ (36,166) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns To Capital (Veh Police) | \$ (103,120) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns To Capital (Veh PW) | \$ (13,860) | \$ - | \$ - | \$ (99,000) | \$ (70,000) | \$ 70,000 | \$ - | \$ (70,000) | 100% |
| Capital Transfer/Expense Total | \$ (631,224) | \$ (465,000) | \$ (10,476) | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) | \$ (247,002) | 53% |
| Transfers to Capital Fund Total | \$ (631,224) | \$ (465,000) | \$ (10,476) | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) | \$ (247,002) | 53% |
| Operating Gain/(Loss) | \$ 763,117 | \$ 481,338 | \$ 2,441,492 | \$ 1,191,459 | \$ 448,994 | \$ 94,428 | \$ 543,422 | \$ (32,345) | -7% |
| Gain/(Loss) With Capital | \$ 131,893 | \$ 16,338 | \$ 2,431,016 | \$ 63,781 | \$ (263,008) | \$ 286,528 | \$ 23,520 | \$ (279,347) | -1710% |

The budget does not include Revenue from Recovery nor the cost of Recovery Efforts.

Reductions from Draft Budget

➤ Reductions:

- Admin, Finance/HR:
 - Conserve on legal services and external consultants
 - No longer waive credit card fees for residents (permits, police records)

- Planning & Zoning:
 - Adjust over estimation in salary budget

- Contributions and committees:
 - Hold most contributions and committees to 2021 budget levels
 - Kennett Area Park & Rec Board, SCCOOT bus, KACS

- IT Services:
 - Reduce estimate for Sage enhancement for AP automation by reducing to part-year. Still need to test proof of concept and may not adopt, risk-adjust budget.

Other Adjustments from Draft Budget

- Expected surplus from 2021 to be transferred to Capital for 2022 Capital Expenses
 - There is still an option to transfer some of the recovery proceeds to the owed funds and/or the Capital Fund
 - There is also the option to transfer some of existing reserve to the Capital Fund
 - (Decision on above to be made at December meeting(s))

- Classify purchases properly to Capital Fund
 - These were in General Fund in draft
 - Engineering for Chandler Mill Road
 - Twp Building placeholder for capital repairs and improvements
 - Twp Building AV System for Board room
 - Public Works: Oil and Chip Road Resurfacing

- Hold off on some Capital Projects
 - Do not start anything for 5-points Round-about Project
 - Hold off on 2nd half of Davenport pipe project

- Estimated surplus for 2022 from General Fund to be transferred to Capital to build general reserve

| | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction |
|--|-----------------------|----------------------|-------------------|--|
| Transfers to Capital Fund | | | | |
| Interfund Transfers | | | | |
| Trns to Capital (Greenway) | \$ (367,852) | \$ (392,002) | | \$ (392,002) |
| Trns to Capital (Misc) | \$ (61,476) | \$ - | \$ (127,900) | \$ (127,900) |
| Interfund Transfers - Police | | | | |
| Trns to Capital (Veh & Equip Police) | \$ - | \$ - | | \$ - |
| Interfund Transfers - PW | | | | |
| Trns to Capital (Bldgs) | \$ (118,350) | \$ - | | \$ - |
| Trns to Capital (Drainage) | \$ (185,000) | \$ (250,000) | \$ 250,000 | \$ - |
| Trns to Capital (Oil&Chip) | \$ (142,000) | | | \$ - |
| Trns to Capital (Other Road Projects) | | | | \$ - |
| Trns to Capital (Paving) | \$ (154,000) | | | \$ - |
| Trns to Capital (Rt82/1/Ccroft) | \$ - | \$ - | | \$ - |
| Trns to Capital (TrafficSignal) | \$ - | \$ - | | \$ - |
| Trns to Capital (Veh & Equip PW) | \$ (99,000) | \$ (70,000) | \$ 70,000 | \$ - |
| Transfers to Capital Fund Total | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) |

Step 1 to draft a Capital Plan: Capital Projects List

- Step 1 of a Capital Plan - a FIRST DRAFT listing of known/requested projects over the next five years with offsetting known grants.
 - Explanation of each project is in full Board packet
- Step 2 is to discuss timing, priority, and additional funding. Get feedback on any missing projects.
- Living breathing document revised as decisions are made, projects are changed/added, grant funds become available, etc.

| Fund | Project | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 |
|--------------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Capital | Computer Hardware Replacement | | \$ 2,500 | \$ 17,500 | \$ 3,000 | \$ 1,500 |
| | Five Points Roundabout | | \$ 868,000 | \$ 424,743 | | |
| | Government Buildings Improvements | \$ 148,350 | \$ 20,000 | | | \$ 430,000 |
| | Government Buildings Maintenance | | | | | |
| | Green Light Go | | | | | |
| | Parks Maintenance | | \$ 25,000 | \$ 160,000 | | \$ 18,000 |
| | Police Department | | \$ 47,250 | \$ 99,225 | \$ 104,186 | \$ 54,698 |
| | Roads Maintenance | \$ 99,000 | \$ 110,000 | \$ 250,000 | | \$ 50,000 |
| | Roads Resurfacing | \$ 296,000 | \$ 166,841 | \$ 161,925 | \$ 40,000 | \$ 80,000 |
| | Stormwater Projects | \$ 185,000 | \$ 250,000 | | | |
| | Traffic Lights | | \$ 1,200 | \$ 3,600 | \$ 3,600 | \$ 1,200 |
| | Trails Projects | \$ 392,003 | \$ 3,536,584 | \$ 254,301 | \$ 2,971,165 | |
| | Information Technology | \$ 21,000 | | | | |
| | Ways Lane Realignment | | \$ 250,000 | | | |
| General Capital Total | | \$ 1,141,353 | \$ 5,277,375 | \$ 1,371,294 | \$ 3,121,952 | \$ 635,398 |
| Liquid Fuels Fund | Roads Resurfacing | \$ (2,816) | \$ (73) | \$ (717) | \$ (842) | \$ (128,312) |
| Liquid Fuels Fund Total | | \$ (2,816) | \$ (73) | \$ (717) | \$ (842) | \$ (128,312) |
| Sewer | Sanitary Sewer Rehabilitation/Replacement | \$ 264,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| | Sewer Capacity Increase Projects | \$ 271,200 | \$ 1,084,800 | | | |
| Sewer Total | | \$ 535,200 | \$ 1,309,800 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| Open Space | Government Buildings Improvements | \$ 350,000 | \$ 250,000 | | | |
| | Parks Maintenance | | | | | |
| Open Space Total | | \$ 350,000 | \$ 250,000 | | | |
| Grand Total | | \$ 2,023,737 | \$ 6,837,102 | \$ 1,595,577 | \$ 3,346,109 | \$ 732,086 |

Kennett Township DRAFT 2022 Budget with reduction options

GENERAL FUND

| | 2020 Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|--|---------------------|---------------------|---------------------|-----------------------|----------------------|--------------------|--|--------------------------------------|----------------------|
| Revenue | | | | | | | | | |
| Taxes | | | | | | | | | |
| Earned Income Taxes | \$ 2,629,986 | \$ 2,877,000 | \$ 3,227,809 | \$ 3,312,000 | \$ 3,412,000 | | \$ 3,412,000 | \$ 535,000 | 19% |
| Local Service Tax | | \$ 200,000 | \$ 83,932 | \$ 95,000 | \$ 145,000 | | \$ 145,000 | \$ (55,000) | -28% |
| Real Estate Taxes | \$ 1,642,305 | \$ 1,669,000 | \$ 1,701,855 | \$ 1,693,879 | \$ 1,730,000 | | \$ 1,730,000 | \$ 61,000 | 4% |
| Real Estate Transfer Taxes | \$ 649,305 | \$ 480,000 | \$ 427,766 | \$ 520,000 | \$ 520,000 | | \$ 520,000 | \$ 40,000 | 8% |
| Taxes Total | \$ 4,921,596 | \$ 5,226,000 | \$ 5,441,362 | \$ 5,620,879 | \$ 5,807,000 | | \$ 5,807,000 | \$ 581,000 | 11% |
| Fees, Fines, Grants, Interest | | | | | | | | | |
| Building & Zoning | \$ 277,966 | \$ 246,800 | \$ 433,876 | \$ 444,265 | \$ 314,200 | | \$ 314,200 | \$ 67,400 | 27% |
| Grants | \$ 251,257 | \$ 237,267 | \$ 1,016,375 | \$ 581,611 | \$ 438,100 | | \$ 438,100 | \$ 200,833 | 85% |
| Other Income | \$ 270,603 | \$ 247,465 | \$ 220,930 | \$ 224,456 | \$ 213,300 | | \$ 213,300 | \$ (34,165) | -14% |
| Reimbursement | \$ 141,060 | \$ 134,454 | \$ 211,315 | \$ 244,670 | \$ 100,457 | \$ (2,072) | \$ 98,386 | \$ (33,996) | -25% |
| Fees, Fines, Grants, Interest Total | \$ 940,887 | \$ 865,986 | \$ 1,882,496 | \$ 1,495,002 | \$ 1,066,057 | \$ (2,072) | \$ 1,063,986 | \$ 200,072 | 23% |
| Revenue Total | \$ 5,862,483 | \$ 6,091,986 | \$ 7,323,858 | \$ 7,115,882 | \$ 6,873,057 | \$ (2,072) | \$ 6,870,986 | \$ 781,072 | 13% |
| Expense | | | | | | | | | |
| Salaries & Benefits | \$ 2,760,589 | \$ 3,309,740 | \$ 2,596,532 | \$ 3,403,562 | \$ 3,784,813 | \$ (30,000) | \$ 3,754,813 | \$ 475,072 | 14% |
| Maintenance & Operations | \$ 691,049 | \$ 771,430 | \$ 650,478 | \$ 777,845 | \$ 850,065 | \$ (3,000) | \$ 847,065 | \$ 78,635 | 10% |
| Contracted/ Professional Services | \$ 794,944 | \$ 674,220 | \$ 663,495 | \$ 760,944 | \$ 660,900 | \$ (41,000) | \$ 619,900 | \$ (13,320) | -2% |
| Community & Economic Development | \$ 250,713 | \$ 162,800 | \$ 302,306 | \$ 299,450 | \$ 265,450 | \$ (22,500) | \$ 242,950 | \$ 102,650 | 63% |
| Fire & Ambulance | \$ 602,071 | \$ 692,457 | \$ 669,555 | \$ 682,623 | \$ 862,836 | | \$ 862,836 | \$ 170,379 | 25% |
| Expense Total | \$ 5,099,366 | \$ 5,610,647 | \$ 4,882,366 | \$ 5,924,423 | \$ 6,424,064 | \$ (96,500) | \$ 6,327,564 | \$ 813,416 | 14% |
| Transfers to Capital Fund | | | | | | | | | |
| Capital Transfer/Expense | | | | | | | | | |
| Trns to Capital (Drainage) | \$ - | \$ (150,000) | \$ - | \$ (185,000) | \$ (250,000) | \$ 250,000 | \$ - | \$ (100,000) | 67% |
| Trns to Capital (Bldgs) | \$ - | \$ (85,000) | \$ - | \$ (118,350) | \$ - | | \$ - | \$ 85,000 | -100% |
| Trns to Capital (Greenway) | \$ (426,735) | \$ (230,000) | \$ - | \$ (367,852) | \$ (392,002) | | \$ (392,002) | \$ (162,002) | 70% |
| Trns to Capital (Misc) | \$ - | \$ - | \$ (10,476) | \$ (61,476) | \$ - | \$ (127,900) | \$ (127,900) | | |
| Trns to Capital (Oil&Chip) | | | | \$ (142,000) | | | \$ - | | |
| Trns to Capital (Other Road Projects) | | | | | | | \$ - | | |
| Trns to Capital (Paving) | \$ - | \$ - | \$ - | \$ (154,000) | | | \$ - | | |
| Trns to Capital (Rt82/1/Ccroft) | \$ (51,343) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns to Capital (TrafficSignal) | \$ (36,166) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns To Capital (Veh Police) | \$ (103,120) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Trns To Capital (Veh PW) | \$ (13,860) | \$ - | \$ - | \$ (99,000) | \$ (70,000) | \$ 70,000 | \$ - | \$ (70,000) | 100% |
| Capital Transfer/Expense Total | \$ (631,224) | \$ (465,000) | \$ (10,476) | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) | \$ (247,002) | 53% |
| Transfers to Capital Fund Total | \$ (631,224) | \$ (465,000) | \$ (10,476) | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) | \$ (247,002) | 53% |
| Operating Gain/(Loss) | \$ 763,117 | \$ 481,338 | \$ 2,441,492 | \$ 1,191,459 | \$ 448,994 | \$ 94,428 | \$ 543,422 | \$ (32,345) | -7% |
| Gain/(Loss) With Capital | \$ 131,893 | \$ 16,338 | \$ 2,431,016 | \$ 63,781 | \$ (263,008) | \$ 286,528 | \$ 23,520 | \$ (279,347) | -1710% |

The budget does not include Revenue from Recovery nor the cost of Recovery Efforts.

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|-----------------------------|---------------------|---------|---------------------------|---|--|------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|----------------------------------|--------------------------------|-------------------|
| Administration | Salaries & Benefits | 51000 | Salaries | No increase in number of staff | (blank) | \$ 230,761 | \$ 207,398 | \$ 9,974 | \$ 210,177 | \$ 220,719 | | \$ 220,719 | \$ 13,322 | 6% |
| | | 51800 | Salaries, Overtime | Office staff overtime for BOS and Committee meetings, events, initiatives | (blank) | \$ 3,808 | \$ 6,026 | \$ 2,445 | \$ 6,026 | \$ 6,206 | | \$ 6,206 | \$ 181 | 3% |
| | Maintenance & | 53110 | Auditing Services | Comprehensive audit; includes work to get to GASB compliant modified accrual accounting and an Annual Financial Report (best practice; conversion will take place over several years). 2021 activity includes conversion to accrual work. May move to 2022. Will know before budget is final. | (blank) | \$ 28,000 | \$ 38,000 | \$ 12,500 | \$ 38,000 | \$ 30,000 | | \$ 30,000 | \$ (8,000) | -21% |
| | | 53420 | Printing & Advertising | Required Legal Advertisements, Newsletter | (blank) | \$ 5,969 | \$ 6,000 | \$ 3,229 | \$ 6,000 | \$ 6,000 | | \$ 6,000 | | |
| | | 53900 | Bank Service Charges/Fees | Includes \$6.5K in bank fees & \$3K in credit card fees; intend to negotiate pricing now that it's not offset by interest (which is was previously) | Bank fees: Already corrected error. Still planning to negotiate. Credit card fees: no longer waiving credit card fees for residents for General Fund items (permits, police) | \$ 12,287 | \$ 6,240 | \$ 5,144 | \$ 9,500 | \$ 9,500 | \$ (3,000) | \$ 6,500 | \$ 3,260 | 52% |
| | | 54200 | Dues & Subscriptions | PA State Association of Township Supervisors (PSATS), Government Finance Officers Association (GFOA), Chester County Consortium of Managers (CCATO), Society of Human Resource Managers (SHRM), PA Municipal League (PML)/Public Employer Labor Relations Association Services (PELRAS), Assoc Of PA Municipal Managers (APMM), International City Managers Assoc (ICMA), International Public Management Association for Human Resources (IPMA), Pennsylvania Association of Notaries (PAN), Longwood Rotary Club, Audubon (bird town), Subscriptions, Chamber of Commerce | Already reduced \$500 to match 2021 budget. | \$ 4,359 | \$ 6,500 | \$ 5,883 | \$ 6,500 | \$ 6,500 | | \$ 6,500 | | |
| | | 54600 | Training & Conferences | 2021: Still didn't travel due to COVID. 2022: Conferences & training held by PA State Association of Township Supervisors (PSATS) (BOS & Twp Mgr), Government Finance Officers Association (GFOA), PA Municipal League (PML)/Public Employer Labor Relations Association Services (PELRAS), International City Managers Assoc (ICMA), Sage Intaact conference | (blank) | \$ (1,616) | \$ 12,000 | \$ 430 | \$ 500 | \$ 12,000 | | \$ 12,000 | | |
| | | 59999 | Miscellaneous Expenses | HR Required documentation, hiring expenses, background check, meetings, meals, holiday luncheon, employee picnic, misc. Chandler Mill Open House. (Combine General & Misc Expense) | (blank) | \$ 5,817 | \$ 8,000 | \$ 2,391 | \$ 8,000 | \$ 8,000 | | \$ 8,000 | | |
| | Contracted/ Pro | 53140 | Legal Services | YTD 2021 \$37K general; \$10K open space. 2022 Assume General Avg \$5500/mth & \$5K total Open Space | More conservative estimate. | \$ 88,173 | \$ 45,000 | \$ 58,096 | \$ 80,000 | \$ 72,000 | \$ (10,000) | \$ 62,000 | \$ 27,000 | 60% |
| | | 54500 | Contracted Services | 1099 Preparation; HR consulting for policy and documentation; 2021 actuals include BOS approved consultant | Reduce HR portion. Can utilize free/membership resources. | \$ 46,369 | \$ 7,500 | \$ 17,631 | \$ 18,319 | \$ 7,500 | \$ (6,000) | \$ 1,500 | | |
| Administration Total | | | | | | \$ 423,927 | \$ 342,663 | \$ 117,724 | \$ 383,022 | \$ 378,426 | \$ (19,000) | \$ 359,426 | \$ 35,762 | 10% |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|-------------------------------------|---------------------|---------------|---------------------------------|---|---|------------------------|-------------------|-------------------|-------------------|-------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Finance/HR | Salaries & Benefits | 51000 | Salaries | + one staff per BOS discussions | Considered reducing Finance position to part-time but final decision pending interview results. | \$ 232,756 | \$ 299,533 | \$ 254,917 | \$ 307,995 | \$ 369,482 | | \$ 369,482 | \$ 69,949 | 23% |
| | | 51800 | Salaries, Overtime | Requesting some OT from team to make progress on projects between now and year-end. | (blank) | \$ 1,757 | \$ 4,729 | \$ 1,335 | \$ 6,980 | \$ 4,871 | | \$ 4,871 | \$ 142 | 3% |
| Finance/HR Total | | | | | | \$ 234,513 | \$ 304,263 | \$ 256,253 | \$ 314,974 | \$ 374,353 | | \$ 374,353 | \$ 70,091 | 23% |
| Benefits (non-uniform) | Salaries & Benefits | 51000 | Salaries (Severance) | Severance payments, partially reimbursed by insurance | (blank) | | | \$ 84,774 | \$ 103,758 | \$ - | | \$ - | | |
| | | 51832 | Auto Allowance | (blank) | (blank) | \$ 1,800 | \$ 3,600 | \$ 3,300 | \$ 3,600 | \$ 3,600 | | \$ 3,600 | | |
| | | 51920 | Social Security & Medicare | SS 6.2%; Medicare 1.45% of salaries | (blank) | \$ 81,331 | \$ 91,792 | \$ 100,857 | \$ 89,484 | \$ 102,762 | | \$ 102,762 | \$ 10,970 | 12% |
| | | 51940 | Unemployment Taxes | Insurance pool via PSATS | (blank) | \$ 7,794 | \$ 7,350 | \$ 7,308 | \$ 7,308 | \$ 7,500 | | \$ 7,500 | \$ 150 | 2% |
| | | 51960 | Medical & Dental Insurance | Assume 3% increase; no solid estimates available yet, plus new hires | Considered reducing Finance position to part-time but final decision pending interview results. | \$ 228,866 | \$ 235,713 | \$ 201,767 | \$ 267,748 | \$ 319,142 | | \$ 319,142 | \$ 83,428 | 35% |
| | | 51961 | Medical Expenses (Reimb. Insur) | Reimbursed; Assume 3% increase | (blank) | | \$ 37,011 | \$ 24,674 | \$ 34,902 | \$ 39,316 | | \$ 39,316 | \$ 2,305 | 6% |
| | | 51962 | Post Employment Medical (COBRA) | Reimbursed by COBRA participant. We are required to offer COBRA to former employees. No known expenses at this time. | (blank) | \$ 8,120 | \$ 10,738 | \$ - | \$ - | \$ - | | \$ - | \$ (10,738) | -100% |
| | | 51970 | Employee Pension Plan | Munimum Municipal Obligation - Non-Uniform; required contribution per perscribed calculation. 2021 artificially low due to turnover. | (blank) | \$ 164,454 | \$ 116,545 | \$ 116,545 | \$ 116,545 | \$ 175,063 | | \$ 175,063 | \$ 58,518 | 50% |
| | | 51980 | Life, Disability, H&L Insurance | (blank) | (blank) | \$ 4,794 | \$ 12,843 | \$ 15,545 | \$ 12,144 | \$ 14,007 | | \$ 14,007 | \$ 1,164 | 9% |
| | | 51990 | Employee Savings Plan | 457B retirement plan, 50% match, max 3% of salary | (blank) | \$ 41,555 | \$ 34,215 | \$ 31,481 | \$ 33,149 | \$ 37,647 | | \$ 37,647 | \$ 3,432 | 10% |
| | | Maintenance & | 59999 | Miscellaneous Expenses | Employee incentives, appreciation, & rewards | (blank) | | \$ 2,000 | \$ 60 | \$ 2,000 | \$ 2,000 | | \$ 2,000 | |
| Benefits (non-uniform) Total | | | | | | \$ 538,714 | \$ 551,808 | \$ 586,311 | \$ 670,638 | \$ 701,036 | | \$ 701,036 | \$ 149,228 | 27% |
| Board of Supervisors | Salaries & Benefits | 51000 | Salaries | BOS salary/stipend is set by state law @ \$2500 per supervisor per year. | (blank) | \$ 7,500 | \$ 7,500 | \$ 5,625 | \$ 7,500 | \$ 7,500 | | \$ 7,500 | | |
| Board of Supervisors Total | | | | | | \$ 7,500 | \$ 7,500 | \$ 5,625 | \$ 7,500 | \$ 7,500 | | \$ 7,500 | | |
| Community Development | Community & E | 54560 | Economic Development Office | Previously was Economic Development Director salary via Historical Kennett Square. Position vacant. MOU not approved by Borough and not funded in their budget. Eliminate for 2021 & 2022 due to expense constraints; reconsider for future. | (blank) | \$ 37,500 | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55204 | Township Events | (blank) | (blank) | \$ (398) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55305 | Deer Management Committee | Supports Kennett PD, PSP Troop Avondale, & PA Game Commission t assist with hunting related issues such as trespassing. Funds provide trespassing signs and related hunting safety material. Didn't need 2021 funds as had remaining stock from previous years. | (blank) | \$ - | \$ 250 | \$ - | \$ - | \$ 500 | | \$ 500 | \$ 250 | 100% |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B | |
|----------------------------|---------------|------------------------------------|---------------------------------|---|---|------------------------|------------------|-------------------|-------------------|-------------------|--------------------|----------------------------------|--------------------------------|-------------------|-----------------|
| Community Development | Community & E | 55407 | Brandywine Vly Scenic Byway Com | Annual contribution. Joint effort across many municipalities that we are already committed to. | (blank) | \$ 500 | \$ 600 | \$ 500 | \$ 500 | \$ 600 | | \$ 600 | | | |
| | | 55408 | Environmental Advisory Committ. | No request made for 2022 (yet) | (blank) | \$ 2,494 | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55409 | Payments to other Gov't bodies | No generic committee money. Special projects would hit specific line items | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55410 | Trails and Sidewalk Committee | Many projects underway. Budget is specifically under those project categories. | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55411 | Historic Commission | 2022 Educational & Programming: Annual Program & Operating Budget \$650; Brandywine Battlefield Interpretive Signage \$500; Consulting for historic reviews \$2K (only to be spent if applicable properties arise) | Not budgeting for consulting within Historical Commission budget. If applicable property, the Commission can request approval from the Board as they come up. | \$ 6,767 | \$ 1,500 | \$ 1,200 | \$ 1,500 | \$ 3,150 | \$ (2,000) | \$ 1,150 | \$ 1,650 | 110% | |
| | | 55412 | Land Stewardship Program | Individual items supported directly through Barkingfield budget. | (blank) | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | Community Development Total | | | | | | \$ 51,863 | \$ 2,350 | \$ 1,700 | \$ 2,000 | \$ 4,250 | \$ (2,000) | \$ 2,250 | \$ 1,900 |
| Contributions | Community & E | 55200 | Mushroom Festival | No request received. Assume same as last year | (blank) | \$ - | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | | \$ 2,500 | | | |
| | | 55201 | Holiday Village (Reimbursable) | Not laying out funds | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | | |
| | | 55401 | Kennett Area Senior Center | Funds help with Health & Wellness Programs, education workshops, & socialization to support emotional well-being. Also supports Info & Assistance Program & Medicare Counseling to help elderly navigate a complex and ever-changing society. | (blank) | \$ 2,500 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,500 | | \$ 2,500 | \$ 500 | 25% | |
| | | 55402 | Historic Kennett Square | Annual contribution | (blank) | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | | \$ 20,000 | | | |
| | | 55403 | Brandywine Red Clay Alliance | Annual membership (\$1k); Contribution (\$1k); Christina Watershed membership (\$950) | (blank) | \$ 1,000 | \$ 1,950 | \$ 1,950 | \$ 1,950 | \$ 2,950 | | \$ 2,950 | \$ 1,000 | 51% | |
| | | 55404 | Kennett Flash | Did not fund in 2021 budget | (blank) | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | | \$ - | | | |
| | | 55405 | SCCOOT transportation service | To help fund the Chescobus which is being negatively impacted by labor shortages, pay scale increases, fleet requirements and fuel costs. | Stay flat to 2021 and prior | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 5,000 | \$ (3,000) | \$ 2,000 | \$ 3,000 | 150% | |
| | | 55406 | Library Scholarship Program | Did not fund in 2021 budget | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | | |
| | | 55413 | Contributions - TLC | 2021 expense is hold-over from 2020. \$31K for 2021 also under Barkingfield & Sparhill per maintenance contract. 2022: \$60K contract for maintenance work done by TLC. This is shown under Barkingfield and Sparhill. | (blank) | | \$ - | \$ 72,000 | \$ 72,000 | \$ - | | \$ - | | | |
| | | 55414 | Kennett Area Community Service | Request to support perishable items food cupboard, emergency assistance program and Bridges Out of Poverty workshops | Reduce to \$5K | \$ 5,000 | \$ - | \$ - | \$ - | \$ 20,000 | \$ (15,000) | \$ 5,000 | \$ 20,000 | 100% | |
| Contributions Total | | | | | | \$ 31,500 | \$ 28,450 | \$ 100,450 | \$ 100,450 | \$ 52,950 | \$ (18,000) | \$ 34,950 | \$ 24,500 | 86% | |
| Economic Development | Community & E | 54570 | Sustainable Development Office | No current initiatives requiring funding | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|-----------------------------------|--------------------------------|-------------------------------|--|--|------------------------|------------------------|-------------|------------|---------------|-------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Economic Development Total | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Engineering Services | Contracted/ Pro | 53130 | Engineering Services | Run-rate of \$2K/month general engineering expenses + \$5K for misc project run-rate +\$10K for concept plan for Twp Building enhancements/addition | (blank) | \$ 54,241 | \$ 18,000 | \$ 25,430 | \$ 32,000 | \$ 39,000 | | \$ 39,000 | \$ 21,000 | 117% |
| | | 53131 | Engineering Services - MS4 | (2021 Forecast: MS4 bills haven't come through yet. Expecting Revolving Water Fund pushing to 2022. Assuming won't get DEP approval in 2021) Revolving Water Fund (RWF) \$157K; \$30K general MS4 work (annual report, TMDL plan interactions with DEP, RWF support, general basin & MS4 compliance issues). | (blank) | \$ 113,034 | \$ 217,000 | \$ 37,144 | \$ 9,000 | \$ 187,000 | | \$ 187,000 | \$ (30,000) | -14% |
| | | 53132 | Engineering Serv - Grant Writing | No expected grant writing or lobbying in 2022 | (blank) | \$ 33,030 | \$ 17,500 | \$ 17,510 | \$ 17,510 | \$ - | | \$ - | \$ (17,500) | -100% |
| | | 53133 | Engineering Serv - Traffic | To be reimbursed by E. Marlborough. We have already met our match. | (blank) | \$ - | \$ - | \$ 24,456 | \$ - | \$ - | | \$ - | | |
| | | 53134 | Planning Serv & Landscape Arch | HOA landscaping inspections required every 4 years. Used 2018 cost adjusted for new developments and raise in engineer rates. | (blank) | \$ 6,978 | \$ 5,000 | \$ - | \$ - | \$ 8,100 | | \$ 8,100 | \$ 3,100 | 62% |
| | | 53170 | Trail Consultant (Greenway Project) | 2021 Forecast includes Chandler Mill Greenway Path (Biohabitats TO5, TO6, TO7, Approved changes) & trail from the Flats to Anson Nixon. Biohabitats Task order 9 is Chandler Mill Final Engineering and can be capitalized. Reclassing accordingly for 2021 and 2022. Do not expect construction in 2022. | (blank) | \$ 107,272 | \$ 15,000 | \$ 237,227 | \$ 283,528 | | | \$ - | \$ (15,000) | -100% |
| | | 53171 | Trail Consultant (W South Street) | \$513K estimate for final design on West South Street. Not including in budget given expense constraints. Ideal to do this design in conjunction with design work for needed Sewer improvements running down West South Street, which is likely a Borough project. | (blank) | | | | | | | \$ - | | |
| Engineering Services Total | | | | | | \$ 314,556 | \$ 272,500 | \$ 341,768 | \$ 342,038 | \$ 234,100 | | \$ 234,100 | \$ (38,400) | -14% |
| Fire & EMS | Salaries & Benefits | 51000 | Salaries | | (blank) | \$ 12,896 | \$ - | \$ 750 | \$ 1,000 | \$ 1,000 | | \$ 1,000 | \$ 1,000 | 100% |
| | Maintenance & | 53540 | Worker's Comp. Insurance (Reimbursed) | WC specifically for Fire companies. 2021 was temporary decrease due to improved claims experience. Increased again for 2022. | (blank) | \$ 23,105 | \$ 23,105 | \$ 19,258 | \$ 19,258 | \$ 23,613 | | \$ 23,613 | \$ 508 | 2% |
| | Fire & Ambulan | 51961 | Medical Expenses (Reimb. Insur) | | (blank) | \$ 450 | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 52101 | COVID-19 Supplies | | (blank) | \$ 2,081 | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 53630 | Hydrant Service | 120 currently. +5 hydrants for Kennett Gateway/Pointe. \$436 per hydrant per year | (blank) | \$ 56,628 | \$ 55,272 | \$ 39,204 | \$ 52,272 | \$ 54,452 | | \$ 54,452 | \$ (820) | -1% |
| | | 55000 | Misc. Contributions | | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 55301 | Foreign Fire Tax Contributions | State grant received and passed on to Fire companies; has been reducing slightly each year. Revenue source is a tax on insurance premiums from out-of-state insurance companies. | (blank) | \$ 72,955 | \$ 71,000 | \$ 64,167 | \$ 64,167 | \$ 62,000 | | \$ 62,000 | \$ (9,000) | -13% |
| | 55302 | EMS Commission Funding | 32% increase | (blank) | \$ 469,958 | \$ 566,185 | \$ 566,185 | \$ 566,185 | \$ 746,384 | | \$ 746,384 | \$ 180,199 | 32% | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|-----------------------------|--------------------------|-------------------------|---|---|--|------------------------|-------------|------------|---------------|-------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Fire & EMS Total | | | | | | \$ 638,072 | \$ 715,562 | \$ 689,563 | \$ 702,881 | \$ 887,449 | | \$ 887,449 | \$ 171,887 | 24% |
| Insurance | Maintenance & | 53510 | Property & Liability Insurance | Latest estimate from insurance carrier | (blank) | \$ 80,853 | \$ 86,500 | \$ 81,591 | \$ 81,591 | \$ 88,500 | | \$ 88,500 | \$ 2,000 | 2% |
| | | 53530 | Bonds | \$4M Treasurer Bond; \$1M Township Manager Bond | (blank) | \$ 8,510 | \$ 8,800 | \$ 2,450 | \$ 8,800 | \$ 9,000 | | \$ 9,000 | \$ 200 | 2% |
| | | 53540 | Worker's Comp. Insurance | Non-uniform portion of WC; 2021 was temporary decrease due to improved claims experience. Increased again for 2022. | (blank) | \$ 36,547 | \$ 39,602 | \$ 67,083 | \$ 31,216 | \$ 37,824 | | \$ 37,824 | \$ (1,778) | -4% |
| | | 53541 | Worker's Comp Payment (Reimb.) | Not budgeted. If injury occurs, we pay employee and then get reimbursed by WC. | (blank) | \$ (0) | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| Insurance Total | | | | | | \$ 125,910 | \$ 134,902 | \$ 151,124 | \$ 121,607 | \$ 135,324 | | \$ 135,324 | \$ 422 | 0% |
| IT Services | Contracted/ Proc | 52130 | IT Supplies & Equipment | 2021 Forecast: 2 laptops for new hires + 1 for storm water inspection employee. New monitors needed for some staff. 2022 likely wouldn't need any new computers but including one for replacement/contingency) | (blank) | \$ 6,662 | \$ 6,500 | \$ 148 | \$ 7,398 | \$ 2,250 | | \$ 2,250 | \$ (4,250) | -65% |
| | | 54520 | IT Services | All Covered Monthly Support, MS and network licenses, enhanced cyber security (\$32.3K); CivicPlus website (\$3.8K); Cityforce Permit System (\$3.2K); Laserfische doc storage (\$2K); Adobe (\$1.8K); Zoom (\$1K); AV support (\$3.5K), Misc. (\$2K) | (blank) | \$ 57,762 | \$ 41,120 | \$ 31,451 | \$ 41,120 | \$ 49,600 | | \$ 49,600 | \$ 8,480 | 21% |
| | | 54521 | IT Systems - Finance/Accounting | Started breaking out in 2021. Payroll software & services (\$4K); Sage Intacct GL (\$25.5K annual license split 70% Admin IT Dept, 15% Sewer, 15% Police + \$14,400 in enhancements that will save staff more than that in time). | Implement AP/Bill Pay Automation mid-year (or potentially not at all based on proof of concept). | | \$ 28,500 | \$ 26,229 | \$ 31,735 | \$ 35,900 | \$ (5,000) | \$ 30,900 | \$ 7,400 | 26% |
| IT Services Total | | | | | | \$ 64,424 | \$ 76,120 | \$ 57,828 | \$ 80,253 | \$ 87,750 | \$ (5,000) | \$ 82,750 | \$ 11,630 | 15% |
| Library | Community & E | 55304 | Contribution - Library Bldg | Library requested donation for construction of the new library. In lieu of a tax increase, the contribution will be funded by the General Fund. \$121K/year for 6 six years. 2022 will be the 3rd year. | (blank) | \$ 121,000 | \$ 121,000 | \$ 121,000 | \$ 121,000 | \$ 121,000 | | \$ 121,000 | | |
| Library Total | | | | | | \$ 121,000 | \$ 121,000 | \$ 121,000 | \$ 121,000 | \$ 121,000 | | \$ 121,000 | | |
| Open Space | Maintenance & | 54540 | Grant Expenses | 2022 No known new projects. 2021 Expenses: PECO Open Space Grant received upfront in 2020; some expenses unexpectedly carried into 2021 (therefore not budgeted but covered by cash grant received in 2020). | (blank) | \$ 34,028 | \$ - | \$ 4,038 | \$ 4,038 | \$ - | | \$ - | | |
| | | 55300 | Payments to other Gov't bodies | Real Estate Taxes for Meadows property. Land was exempt. Building not exempt but tiny assessed value. Total tax less than \$100/year. 2021 Spar Hill hit General Fund. Moving Spar Hill back to Open Space for 2022. | (blank) | \$ 18,577 | \$ 21,000 | \$ 18,234 | \$ 18,234 | \$ 100 | | \$ 100 | \$ (20,900) | -100% |
| | | Contracted/ Proc | 54500 | Contracted Services | 2021: no budget. Carry-over from budgeted 2020 Open Space expense. Maintenance work by TLC. Future work directly under respective property (Barkingfield/SparHill) | (blank) | | \$ - | \$ 4,200 | \$ 4,200 | \$ - | | \$ - | |
| Open Space Total | | | | | | \$ 52,605 | \$ 21,000 | \$ 26,471 | \$ 26,471 | \$ 100 | | \$ 100 | \$ (20,900) | -100% |
| Parks & Property | Contracted/ Proc | 54500 | Contracted Services | Budgeted under Open Space fund | (blank) | | | \$ 880 | \$ 990 | | | \$ - | | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

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|-------------------|-----------------------------------|---------------------|--|--|---|---|------------------|------------------|------------------|-------------------|------------------|----------------------------------|--------------------------------|-------------------|
| Parks & Property | Contracted/ Pro | 54502 | Contracted Services - Barkingfield | TLC contract work to maintain Barkingfield will be booked in the Open Space Fund. General maintenance is also eligible for Open Space funds. | (blank) | \$ 6,912 | \$ - | \$ 2,024 | \$ 2,024 | | | \$ - | | |
| | | 54503 | Contracted Services - Spar Hill | TLC contract work to maintain Spar Hill will be booked in the Open Space Fund. General maintenance is also eligible for Open Space funds. | (blank) | | | \$ 113 | | | | \$ - | | |
| | Community & E | 55303 | Contribution - Park & Rec Board | This contribution helps offset the cost of sports programs, summer camps and assists in the maintenance of Pennock Park, the playground and walking trail for the community. KAPRB is a non-profit org. Without assistance, costs will increase for participants. They have not been able to secure grants. | Stay at 2021 level, although this is below historical levels. Requested that KAPRB come to the BOS meeting to present their case. | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 17,500 | \$ (7,500) | \$ 10,000 | \$ 7,500 | 75% |
| | | 55400 | Parks & Prop - Anson Nxn Author | \$17,062.50 per quarter. 2021 budgeted in Open Space but approved by Board for General Fund via budget ammendment. | (blank) | \$ 46,350 | \$ - | \$ 65,000 | \$ 65,000 | \$ 68,250 | | \$ 68,250 | \$ 68,250 | 100% |
| | | 52462 | Supplies - Barkingfield Park | | (blank) | | | \$ 4,156 | | | | \$ - | | |
| | | 55306 | Contribution - Brandywine Valley Sports & Recreation | | (blank) | New organization that split off KAPRB. Requested donation. Requested that they come to the BOS meeting to present their case. | | | | | | \$ 5,000 | \$ 5,000 | |
| | Parks & Property Total | | | | | | \$ 53,262 | \$ 10,000 | \$ 82,173 | \$ 78,014 | \$ 85,750 | \$ (2,500) | \$ 83,250 | \$ 75,750 |
| Planning & Zoning | Salaries & Benefits | 51000 | Salaries | 2021 budget includes mid-year hire of Planner. Hiring process still underway; retained for 2022. | Reduce assumption for new planner salary. Was too high. | \$ 121,749 | \$ 230,933 | \$ 147,619 | \$ 175,786 | \$ 248,537 | \$ (30,000) | \$ 218,537 | \$ 17,604 | 8% |
| | | 51170 | Salaries, Planning Commission | \$1650 per quarter for members | (blank) | \$ 6,336 | \$ 6,600 | \$ 4,950 | \$ 6,600 | \$ 6,600 | | \$ 6,600 | | |
| | | 51800 | Salaries, Overtime | Night meetings for permit clerk who does the minutes for planning commission and other | (blank) | \$ 819 | \$ 1,000 | \$ 748 | \$ 1,857 | \$ 1,913 | | \$ 1,913 | \$ 913 | 91% |
| | Maintenance & | 52400 | Act 45 Fees | State required per permit; offset 100% by Revenue as collected with permit payment | (blank) | \$ 806 | \$ 1,200 | \$ 896 | \$ 1,200 | \$ 1,200 | | \$ 1,200 | | |
| | | 53072 | Zoning Hearing Board | Costs associated with holding Zoning Hearing Board cases | (blank) | \$ 17,648 | \$ 17,648 | \$ 14,035 | \$ 18,000 | \$ 18,000 | | \$ 18,000 | \$ 352 | 2% |
| | | 54200 | Dues & Subscriptions | American Associated of Code \$75/person * 2; PABCO \$75/person * 2; Internations Code Council \$250 ; American Planning Association (\$275); PSATs sub-groups | (blank) | | \$ 500 | \$ 970 | \$ 675 | \$ 900 | | \$ 900 | \$ 400 | 80% |
| | | 59999 | Miscellaneous Expenses | Municode work budgeted in 2021 likely to transfer into 2022. Conferences, contin education & related travel \$1.5K (add \$1.5K for Planner); MuniCode fees for Ordinances membership (\$1195), run-rate, plus codifying new ordin. \$10K; New code books \$2K; Misc supplies \$1000. All P&Z related tech under IT Dept. | (blank) | \$ 7,956 | \$ 12,500 | \$ 1,748 | \$ 1,500 | \$ 17,195 | | \$ 17,195 | \$ 4,695 | 38% |
| | Contracted/ Pro | 53140 | Legal Services | Bills are never split out, so all general legal is in Admin. | (blank) | \$ - | \$ 5,000 | \$ - | \$ - | \$ - | | \$ - | \$ (5,000) | -100% |
| | 54500 | Contracted Services | Building inspectors outsourced 15-20 hours per week; no BCO on staff | (blank) | \$ 47,921 | \$ 57,000 | \$ 45,538 | \$ 57,000 | \$ 61,000 | | \$ 61,000 | \$ 4,000 | 7% | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

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|------------------------------------|---------------------|-----------------|--|--|---|------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|----------------------------------|--------------------------------|-------------------|-------|
| Planning & Zoning | Contracted/ Pro | 54541 | Grant Expenses (Match) | Ongoing zoning ordinance project. May pursue another grant for Subdivision & Land Development ordinances. | (blank) | \$ 10,332 | \$ 5,000 | \$ 5,919 | \$ 5,919 | \$ 5,000 | | \$ 5,000 | | | |
| Planning & Zoning Total | | | | | | \$ 213,567 | \$ 337,381 | \$ 222,423 | \$ 268,537 | \$ 360,344 | \$ (30,000) | \$ 330,344 | \$ 22,963 | 7% | |
| Police | Salaries & Benefits | 51000 | Salaries | No new officers in 2022. Considered +1 Officer 1/1/2022 given one officer is on military leave until mid-2022. No pay or benefits from KT while on leave. Therefore, it wouldn't truly headcount increase until mid-2022. However, removing now due to budget constraints. | (blank) | \$ 838,679 | \$ 996,896 | \$ 848,885 | \$ 1,001,683 | \$ 1,169,218 | | \$ 1,169,218 | \$ 172,322 | 17% | |
| | | 51800 | Salaries, Overtime | 2021 had excessive OT due to short staffing before new hires and while team members were on disability or military leave. OT under discussion and analysis still if no team members are added. | (blank) | \$ 50,556 | \$ 61,000 | \$ 65,651 | \$ 100,894 | \$ 80,513 | | \$ 80,513 | \$ 19,513 | 32% | |
| | | 51830 | Salaries, Overtime Reimbursable | Started to increase work with Longwood Gardens and Greenwood Elementary | (blank) | \$ - | \$ 15,000 | \$ 6,434 | \$ 5,000 | \$ 10,000 | | \$ 10,000 | \$ (5,000) | -33% | |
| | | 51831 | Salaries, STD (Reimbursable) | Assuming zero. No known cases at this point. | (blank) | \$ 14,080 | \$ 40,377 | \$ 41,549 | \$ 41,549 | \$ - | | \$ - | \$ (40,377) | -100% | |
| | | 51910 | Uniform Maintenance | Dry cleaning \$250 per officer per CBA plus dress attire for Command Staff | (blank) | \$ 62 | \$ 4,750 | \$ - | \$ 3,750 | \$ 3,750 | | \$ 3,750 | \$ (1,000) | -21% | |
| | | 51920 | Social Security & Medicare | SS 6.2%; Medicare 1.45% of salaries | (blank) | \$ 69,064 | \$ 80,717 | \$ 54,639 | \$ 84,009 | \$ 94,642 | | \$ 94,642 | \$ 13,925 | 17% | |
| | | 51940 | Unemployment Taxes | \$375 per person per year | (blank) | \$ 3,500 | \$ 4,900 | \$ 4,125 | \$ 10,875 | \$ 11,250 | | \$ 11,250 | \$ 6,350 | 130% | |
| | | 51960 | Medical & Dental Insurance | (blank) | (blank) | \$ 107,911 | \$ 204,993 | \$ 141,094 | \$ 182,723 | \$ 216,295 | | \$ 216,295 | \$ 11,302 | 6% | |
| | | 51970 | Employee Pension Plan | Minimum municipal obligation | (blank) | \$ 83,631 | \$ 81,100 | \$ - | \$ 81,100 | \$ 94,260 | | \$ 94,260 | \$ 13,160 | 16% | |
| | | 51980 | Life, Disability, H&L Insurance | (blank) | (blank) | \$ 14,503 | \$ 16,740 | \$ 8,298 | \$ 11,604 | \$ 12,572 | | \$ 12,572 | \$ (4,168) | -25% | |
| | | 51990 | Employee Savings Plan | 457b retirement plan, 100% match up to 3% of salary. In union agreement | (blank) | \$ 24,655 | \$ 31,741 | \$ 24,293 | \$ 33,077 | \$ 37,492 | | \$ 37,492 | \$ 5,751 | 18% | |
| | | 54610 | Tuition Reimbursement | CBA benefit; currently one officer enrolled. Could be higher as others can opt in. | (blank) | \$ 2,217 | \$ 5,000 | \$ 4,487 | \$ 5,000 | \$ 5,000 | | \$ 5,000 | | | |
| | | Maintenance & | 52100 | Office supplies, equip, furnit. | (blank) | (blank) | \$ 1,534 | \$ 2,000 | \$ 1,277 | \$ 1,500 | \$ 1,500 | | \$ 1,500 | \$ (500) | -25% |
| | | | 52102 | Detective Supplies | Consolidating with Police Equipment | (blank) | | \$ 2,500 | \$ - | | | | \$ - | \$ (2,500) | -100% |
| | | | 52170 | Police Equipment | Normal equipment replacement. 2022 combine detective supplies of \$2.5K into this line item rather than separating. 2022 includes modular optical systems to pistols. | (blank) | \$ 19,076 | \$ 8,000 | \$ 5,050 | \$ 8,000 | \$ 10,500 | | \$ 10,500 | \$ 2,500 | 31% |
| | 52310 | Gasoline/Diesel | 2021 volume consistent with 2020 but rates are up. Contract has a fixed mark-up over rack, but rack varies with market pricing. 10K gallons annually. \$2.47/gallon latest price vs. \$1.75/gallon at beginning of year. 41% increase. | (blank) | \$ 17,212 | \$ 9,000 | \$ 23,295 | \$ 26,000 | \$ 30,000 | | \$ 30,000 | \$ 21,000 | 233% | | |
| | 52380 | Uniforms | (blank) | (blank) | \$ 13,896 | \$ 10,000 | \$ 9,068 | \$ 9,500 | \$ 8,000 | | \$ 8,000 | \$ (2,000) | -20% | | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

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|---------------------|---------------------|---------|--------------------------------|--|--|------------------------|---------------------|---------------------|---------------------|---------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Police | Maintenance & | 53240 | Cell Phone Expense | \$65/month per officer per CBA. May consider moving to Twp phones via AT&T Firstnet. Phone could then serve as full mobile devices with the latest for photos, video, graphic packages, capturing notes in the field. | (blank) | \$ 5,834 | \$ 8,580 | \$ 7,150 | \$ 8,580 | \$ 9,360 | | \$ 9,360 | \$ 780 | 9% |
| | | 53540 | Worker's Comp. Insurance | Police portion of WC; total WC for 2021 below budget but Police drivers were higher. 2021 was temporary decrease due to improved claims experience. Increased again for 2022. | (blank) | \$ 38,570 | \$ 40,570 | \$ - | \$ 42,388 | \$ 51,974 | | \$ 51,974 | \$ 11,404 | 28% |
| | | 53720 | Vehicle Maintenance & Repair | 2021 higher due to decals for new vehicles booked here. No new vehicles in 2022. | (blank) | \$ 13,564 | \$ 7,500 | \$ 10,851 | \$ 14,000 | \$ 12,000 | | \$ 12,000 | \$ 4,500 | 60% |
| | | 54200 | Dues & Subscriptions | Part of contract | (blank) | \$ 323 | \$ 2,500 | \$ 504 | \$ 1,000 | \$ 2,500 | | \$ 2,500 | | |
| | | 54600 | Training & Conferences | Low due to COVID | (blank) | \$ 1,725 | \$ 15,000 | \$ 2,337 | \$ 4,000 | \$ 15,000 | | \$ 15,000 | | |
| | | 55300 | Payments to other Gov't bodies | Chester County SWOT (Emergency Response Team (ERT)) (\$3K, increase \$500 from prior) + Chester County Serious Crash Assistance Team (SCAT) \$1000 | Already added SCAT contribution | \$ 2,500 | \$ 2,500 | \$ 3,500 | \$ 2,500 | \$ 4,000 | | \$ 4,000 | \$ 1,500 | 60% |
| | | 59999 | Miscellaneous Expenses | Gym reimbursement per CBA (\$690 per officer); New hire expenses, Misc. | (blank) | \$ 9,690 | \$ 15,000 | \$ 9,365 | \$ 13,600 | \$ 9,800 | | \$ 9,800 | \$ (5,200) | -35% |
| | Contracted/ Pro | 53140 | Legal Services | Expect current situation to wrap up. However, CBA will be negotiated next year for the following year. | (blank) | \$ 103,487 | \$ 50,000 | \$ 13,228 | \$ 15,000 | \$ 15,000 | | \$ 15,000 | \$ (35,000) | -70% |
| | | 54500 | Contracted Services | Lexipol: \$7.2K annual manual, procedures, training & per user fee. Axon In Car Cameras \$15K/year; Axon Body Cameras \$9.5K/year (up \$2K due to higher storage need); SPCA \$5K Printers: \$131/mth contract & Copiers about \$200/quarter Speed device calibration, cert., maint. \$2K; toxicology services \$5K Taisrs \$3.5K | (blank) | \$ 25,851 | \$ 50,000 | \$ 42,355 | \$ 50,000 | \$ 51,000 | | \$ 51,000 | \$ 1,000 | 2% |
| | | 54520 | IT Services | IT support (\$2.5K/mth); Intellig. databases (Lexis Nex. \$1.8K & Maglocen \$400); Cody \$5.2K; Alloc. of GL \$4K; Sched. sys \$1650; misc \$2K; computers (4*3000) if space moves to one computer per officer. | (blank) | \$ 40,383 | \$ 40,100 | \$ 29,641 | \$ 41,200 | \$ 57,050 | | \$ 57,050 | \$ 16,950 | 42% |
| | Community & E | 52470 | Community Policing Supplies | Activity has been light due to COVID but will pick-up when safe to do so. | (blank) | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ 1,500 | | \$ 1,500 | \$ 500 | 50% |
| Police Total | | | | | | \$ 1,502,501 | \$ 1,807,464 | \$ 1,357,076 | \$ 1,799,532 | \$ 2,014,176 | | \$ 2,014,176 | \$ 206,712 | 11% |
| Public Works | Salaries & Benefits | 51000 | Salaries | Public works, including MS4 part-timer increase hours. 10% of PW salary is allocated to Sewer. Roger is requesting +1 laborer for 2022 in preparation for 2023 expected retirement on the team, but deferred request due to cost constraints. | Considered keeping MS4 storm water part-timer at 20 hours/week but necessary step to proactively catch storm water issues. | \$ 368,217 | \$ 434,000 | \$ 359,021 | \$ 416,764 | \$ 450,306 | | \$ 450,306 | \$ 16,306 | 4% |
| | | 51800 | Salaries, Overtime | (to be updated) | (blank) | \$ 15,652 | \$ 19,000 | \$ 23,442 | \$ 32,977 | \$ 33,650 | | \$ 33,650 | \$ 14,650 | 77% |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|----------------|--------------------------------|--|-----------------------------|--|--|------------------------|-------------|-----------|---------------|-------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Public Works | Maintenance & | 52160 | Small Equipment | 2021 includes tools and parts/repair costs for our small equipment which drove it higher than expected (rather than just small equipment purchases). Sample of items needed: Weed eater, chainsaw, confined space safety gear (tripod safety great (\$3.2K), harnesses (2, \$500 each)), blower & hose \$650. Fuel tank & pump to fill generators (currently borrowing \$1K). Repair & parts running \$400-460 per month. \$14K in new equip + 500/mth repair & maint. | Could reduce slightly (following up with team) | \$ 2,312 | \$ 5,000 | \$ 7,784 | \$ 10,000 | \$ 20,000 | | \$ 20,000 | \$ 15,000 | 300% |
| | | 52310 | Gasoline/Diesel | Gas & Diesel gallon usage is about the same as prior years. Contract is fixed mark-up over rack price. Rack price has gone up this year. E.g. Early in year gas was @ \$1.96 to high of \$2.39. Gas booked against Police. Diesel booked against PW. Assuming 8K diesel gallons * \$2.50 per gallon | (blank) | | \$ 10,000 | \$ 14,109 | \$ 20,000 | \$ 20,000 | | \$ 20,000 | \$ 10,000 | 100% |
| | | 52380 | Uniforms | Current uniforms are running just under \$115/week + individual items (boots \$1200, sweatshirts/tshirts/jackets \$2300), misc. Seemingly oversight in 2021 budget for Maintenance Supplies; definitely wasn't enough for Maintenance Supplies and Uniforms. | (blank) | | \$ 8,000 | \$ 8,080 | \$ 11,000 | \$ 10,500 | | \$ 10,500 | \$ 2,500 | 31% |
| | | 52451 | Stone | Extensive stone fill is needed due to flooding from storms and pipe projects. | (blank) | \$ 35,561 | \$ 20,000 | \$ 20,097 | \$ 20,000 | \$ 20,000 | | \$ 20,000 | | |
| | | 52452 | Skin Patching | (blank) | (blank) | \$ 13,181 | \$ 20,000 | \$ 13,938 | \$ 20,000 | \$ 20,000 | | \$ 20,000 | | |
| | | 52453 | Skin Patching Oil | (blank) | (blank) | \$ 1,065 | \$ 8,000 | \$ 3,431 | \$ 8,000 | \$ 8,000 | | \$ 8,000 | | |
| | | 52454 | Black Top | (blank) | (blank) | \$ 6,136 | \$ 10,000 | \$ 4,365 | \$ 10,000 | \$ 10,000 | | \$ 10,000 | | |
| | | 52455 | Drainage Materials | Pipe, inlet boxes, risers | (blank) | \$ 8,284 | \$ 10,000 | \$ 9,939 | \$ 10,000 | \$ 10,000 | | \$ 10,000 | | |
| | | 52456 | Line Painting | Double from 2021 per warning from vendor. Supplies are doubling. | (blank) | \$ 27,382 | \$ 30,000 | \$ 29,359 | \$ 30,000 | \$ 60,000 | | \$ 60,000 | \$ 30,000 | 100% |
| | | 52457 | Oil & Chip | (Moved to Capital Fund) Oil & Chip is intended to extend the life of pavement between major pavement runs. Bayard Road (E Marb to Rosedale \$58.5K) + Bayard (Rosedale to Hillendale \$34.6K) + E. Hillendale (Rosedale to Bayard \$48.3K) | Moved to Capital Fund. | \$ - | \$ 33,000 | \$ 43,155 | \$ 43,155 | \$ - | \$ - | \$ - | \$ (33,000) | -100% |
| | | 52460 | Supplies, Signs | 2021 elevated due to Chandler Mill pilot project. Return to \$6K normal annual spend. | (blank) | \$ 6,506 | \$ 6,000 | \$ 11,846 | \$ 13,000 | \$ 6,000 | | \$ 6,000 | | |
| | | 52461 | Snow & Ice Control Supplies | Should be done for 2021. 2022: 1000 ton @ \$72/ton | (blank) | \$ 19,631 | \$ 45,000 | \$ 48,859 | \$ 48,859 | \$ 72,000 | | \$ 72,000 | \$ 27,000 | 60% |
| | | 52500 | Maintenance Supplies | Run-rate \$1500/mth. Minor projects supplies for Barkingfield or Spar Hill would still be here but notated with memo. | (blank) | \$ 13,183 | \$ 4,000 | \$ 14,820 | \$ 18,000 | \$ 18,000 | | \$ 18,000 | \$ 14,000 | 350% |
| | | 53600 | Utilities | Propane YTD \$7200 +2 more fills \$1900 each. Fios \$156/month garage; \$125/month Barkingfield. Phone \$152 per month. PECO traffic lights \$405/mth. Garage PECO \$220/mth | (blank) | \$ 20,349 | \$ 21,000 | \$ 16,949 | \$ 21,000 | \$ 24,000 | | \$ 24,000 | \$ 3,000 | 14% |
| | | 53610 | Electric, Street Lights | Running \$400/month | (blank) | \$ 1,062 | \$ 1,380 | \$ 3,858 | \$ 4,800 | \$ 4,800 | | \$ 4,800 | \$ 3,420 | 248% |
| 53680 | PA One Call | (blank) | (blank) | \$ 925 | \$ 1,000 | \$ 605 | \$ 1,000 | \$ 1,000 | | \$ 1,000 | | | | |
| 53690 | Household Hazardous Waste Disp | Participation in Chester County Hazardouse Waste Collection events per requirement of grant program. | (blank) | \$ 1,769 | \$ 3,000 | \$ 1,297 | \$ 3,000 | \$ 3,000 | | \$ 3,000 | | | | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|---|-----------------|------------------------|--|--|---|------------------------|-------------------|-------------------|-------------------|-------------------|----------------|----------------------------------|--------------------------------|-------------------|
| Public Works | Maintenance & | 53700 | Repair & Maintenance Services | This should only be used for PW Building minor repair & maintenance; Maintenance supplies have separate GL. | (blank) | \$ 3,739 | | \$ 2,305 | \$ 4,000 | \$ 5,000 | | \$ 5,000 | \$ 5,000 | 100% |
| | | 53720 | Vehicle Maintenance & Repair | Vehicle repair and maintenance; various truck repairs were needed. | (blank) | \$ 23,107 | \$ 15,000 | \$ 22,629 | \$ 24,000 | \$ 24,000 | | \$ 24,000 | \$ 9,000 | 60% |
| | | 53740 | Maintenance, Traffic Signals | Standard inspections \$3.5K plus breakdowns e.g. batteries and electronics. Repair and supplies are running high. 2021 One box blew out completely. | (blank) | \$ 6,599 | \$ 9,000 | \$ 11,889 | \$ 14,000 | \$ 14,000 | | \$ 14,000 | \$ 5,000 | 56% |
| | | 54150 | Expenses (Reimburs. by Insur) | (blank) | (blank) | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ - | | |
| | | 59999 | Miscellaneous Expenses | CDL license renewals, misc. | (blank) | \$ 193 | \$ 500 | \$ 355 | \$ 500 | \$ 500 | | \$ 500 | | |
| | Contracted/ Pro | 54500 | Contracted Services | GPS tracking (\$3000, \$250/mth), Trash service (\$1500, \$122/mth), Mulch grinding for yard waste facility (\$10K), street sweeping (\$6K), rent stump grinder (\$1K), Tree work & other contracted (\$5K), Misc \$2.5K | (blank) | \$ 8,367 | \$ 17,500 | \$ 17,488 | \$ 25,000 | \$ 29,000 | | \$ 29,000 | \$ 11,500 | 66% |
| Public Works Total | | | | | | \$ 583,220 | \$ 730,380 | \$ 689,619 | \$ 809,054 | \$ 863,756 | \$ - | \$ 863,756 | \$ 133,376 | 18% |
| Refund of Prior Year Revenue | Maintenance & | 53191 | Refund of Prior Year Revenue | Not a budgeted item. If assessment changes go into effect for prior year, tax refund has to come from Twp (not tax collector). | (blank) | \$ 496 | \$ - | \$ 1,251 | \$ 1,251 | \$ - | | \$ - | | |
| Refund of Prior Year Revenue Total | | | | | | \$ 496 | \$ - | \$ 1,251 | \$ 1,251 | \$ - | | \$ - | | |
| Twp Building | Maintenance & | 52100 | Office, meeting & cleaning supplies, furnit. | Office, meeting & cleaning supplies, equipment, & accessories/furniture. Reclassed from Admin to Twp Building as items are more general for building. Moved 2021 budget as well. | (blank) | \$ 7,218 | \$ 8,000 | \$ 6,745 | \$ 8,000 | \$ 8,000 | | \$ 8,000 | | |
| | | 52500 | Maintenance Supplies | Supplies for in-house repairs & maintenance. Electric/plumbing supplies (\$800), Mulch (\$900) | (blank) | \$ - | \$ 1,500 | \$ 1,082 | \$ 1,500 | \$ 1,700 | | \$ 1,700 | \$ 200 | 13% |
| | | 53600 | Utilities | Utilities: Electric \$16K (warned of increase in new contract but don't have details yet, includes placeholder 25% increase), Propane \$6K, Verizon FOIS \$6K (includes placeholder increase to increase speed of WIFI), Phone system \$8K, Cell phones \$6K. | (blank) | \$ 47,434 | \$ 45,000 | \$ 33,174 | \$ 36,000 | \$ 42,000 | | \$ 42,000 | \$ (3,000) | -7% |
| | | 53601 | Utilities (The Pines) | Expect increase in green energy rate in next contract. | (blank) | \$ 2,305 | \$ 2,305 | \$ 4,850 | \$ 6,500 | \$ 8,100 | | \$ 8,100 | \$ 5,795 | 251% |
| | | 53700 | Repair & Maintenance Services | Run-rate of Unplanned 3rd party building/HVAC/plumbing repair (\$4K). Waiting on \$ estimate for Police space reconfiguration, acquired donated furniture and just need wiring & minor adjustments, assuming \$10K. Engineering in GF includes \$10K to evaluate building but remaining building placeholder moved to Capital. | \$30K placeholder for building improvements/emergencies moved to Capital. | \$ 36,020 | \$ 40,000 | \$ 1,244 | \$ 4,000 | \$ 14,000 | | \$ 14,000 | \$ (26,000) | -65% |
| | 59999 | Miscellaneous Expenses | (blank) | (blank) | \$ (176) | \$ 2,000 | \$ 127 | \$ 200 | \$ 500 | | \$ 500 | \$ (1,500) | -75% | |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Category 1 | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 YTD | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction | \$ 2022 Budget vs. 2021 Budget | % 2022B vs. 2021B |
|---------------------------|--|---------|----------------------------|---|---|------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|----------------------------------|--------------------------------|-------------------|
| Twp Building | Contracted/ Professional Services | 54500 | Contracted Services | Planned contracted maintenance services: Meadow trail mowing (\$1K PW does all else), office equipment leases (\$9K), cleaning service (\$12K), bldg security system (\$3K), elevator inspec/maint (\$5K), pest control (\$1K), window cleaning (\$1.5K), carpet & duct cleaning (\$4K), generator (\$3K), misc (\$2K). New Board room Audio Visual system can be capital, \$21K ordering and likely to pay in 2021. Included in 2021 transfers to Capital. | New AV system in Board meeting room should be capitalized, moved to Capital. Also approved and expecting to pay in 2021 | \$ 38,170 | \$ 48,500 | \$ 26,785 | \$ 39,000 | \$ 41,500 | \$ (20,000) | \$ 21,500 | \$ (7,000) | -14% |
| Twp Building Total | | | | | | \$ 130,972 | \$ 147,305 | \$ 74,008 | \$ 95,200 | \$ 115,800 | \$ (20,000) | \$ 95,800 | \$ (31,505) | -21% |
| Grand Total | | | | | | \$ 5,088,600 | \$ 5,610,647 | \$ 4,882,366 | \$ 5,924,423 | \$ 6,424,064 | \$ (96,500) | \$ 6,327,564 | \$ 813,416 | 14% |

Summary of General Fund Transfers to Capital Fund

| | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction |
|--|-----------------------|----------------------|-------------------|--|
| Transfers to Capital Fund | | | | |
| Interfund Transfers | | | | |
| Trns to Capital (Greenway) | \$ (367,852) | \$ (392,002) | | \$ (392,002) |
| Trns to Capital (Misc) | \$ (61,476) | \$ - | \$ (127,900) | \$ (127,900) |
| Interfund Transfers - Police | | | | |
| Trns to Capital (Veh & Equip Police) | \$ - | \$ - | | \$ - |
| Interfund Transfers - PW | | | | |
| Trns to Capital (Bldgs) | \$ (118,350) | \$ - | | \$ - |
| Trns to Capital (Drainage) | \$ (185,000) | \$ (250,000) | \$ 250,000 | \$ - |
| Trns to Capital (Oil&Chip) | \$ (142,000) | | | \$ - |
| Trns to Capital (Other Road Projects) | | | | \$ - |
| Trns to Capital (Paving) | \$ (154,000) | | | \$ - |
| Trns to Capital (Rt82/1/Ccroft) | \$ - | \$ - | | \$ - |
| Trns to Capital (TrafficSignal) | \$ - | \$ - | | \$ - |
| Trns to Capital (Veh & Equip PW) | \$ (99,000) | \$ (70,000) | \$ 70,000 | \$ - |
| Transfers to Capital Fund Total | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction |
|----------------------------------|---------------------------------------|---------------------------------------|--|--|------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------------|
| Interfund Transfers | 57000 | Trns to Capital (Misc) | New AV system in Board meeting room should be capitalized and expected to pay in 2021. Also including \$30K transfer in 2021 to Capital intended for major building repairs/HVAC. | \$130K 2022 for build to general ca | \$ - | \$ - | \$ (61,476) | \$ - | \$ (127,900) | \$ (127,900) |
| | 57020 | Trns to Capital (Greenway) | Assume grant extension to construct Chandler Mill Road trail in 2023 | (blank) | \$ (426,735) | \$ (230,000) | \$ (367,852) | \$ (392,002) | | \$ (392,002) |
| Interfund Transfers Total | | | | | \$ (426,735) | \$ (230,000) | \$ (429,328) | \$ (392,002) | \$ (127,900) | \$ (519,902) |
| Interfund Transfers - PW | 57010 | Trns to Capital (Rt82/1/Ccroft) | (blank) | (blank) | \$ (51,343) | \$ - | \$ - | \$ - | | \$ - |
| | 57030 | Trns to Capital (TrafficSignal) | (blank) | (blank) | \$ (36,166) | \$ - | \$ - | \$ - | | \$ - |
| | 57050 | Trns to Capital (Paving) | 2022 Expect to use entire Liquid Fuels Grant amount (\$308K) with excess funded from Capital/General Fund amount (\$154K). Total of \$461K includes first step of three steps of road widening and reconstruction on Burrows Run (\$204K) and Rosedale (Bayard to McFarlan \$124K) plus South Ridge Drive (\$82K) & Hillingham (\$51K) previously deferred. Total still defers Steps 2 & 3 of reconstruction work on Burrows Run and Rosedale. All would be \$1,274,000. | (blank) | \$ - | \$ - | \$ (154,000) | | | \$ - |
| | 57400 | Trns to Capital (Veh & Equip PW) | 2021 Forecast - recommend to transfer funds from GF to Capital in 2021 for Dump Truck purchase in 2022, utilizing surplus in 2021 (updated amount 11-17 as original \$52K was just the chassis with cab; additional \$46K includes the hydrolics, dump body, plow, etc) 2022 Backhoe (\$120K minus resale of current est \$50K = \$70K net) | (blank) | \$ (13,860) | \$ - | \$ (99,000) | \$ (70,000) | \$ 70,000 | \$ - |
| | 57070 | Trns to Capital (Bldgs) | Garage Door Replacement (\$28K). Garage Roof Replacement (Est \$90K). Roof was budgeted in 2021 but held off due to shortage and cost of materials, labor, etc. Recommend transfer funds from General Fund to Capital Fund at end of 2021 so not repeated in GF budget for 2022. | (blank) | \$ - | \$ (85,000) | \$ (118,350) | \$ - | | \$ - |
| | 57060 | Trns to Capital (Drainage) | Large drainage project (pipe replacement in Davenport). Multi-year project. Lower end going out to bid now but may not be completed until 2022 due to material shortage. Recommend transfer to capital in 2021. Upper Davenport \$250K required in future but could potentially defer to 2023. | Upper Davenport \$250K required in future but could potentially defer to 2023. | \$ - | \$ (150,000) | \$ (185,000) | \$ (250,000) | \$ 250,000 | \$ - |
| | 57051 | Trns to Capital (Oil&Chip) | Oil & Chip is intended to extend the life of pavement between major pavement runs. Bayard Road (E Marb to Rosedale \$58.5K) + Bayard (Rosedale to Hillendale \$34.6K) + E. Hillendale (Rosedale to Bayard \$48.3K) | (blank) | | | \$ (142,000) | | | \$ - |
| | 57052 | Trns to Capital (Other Road Projects) | Five points: don't start until 2023. | Hold off until 2023 | | | | | | \$ - |
| | Interfund Transfers - PW Total | | | | | \$ (101,368) | \$ (235,000) | \$ (698,350) | \$ (320,000) | \$ 320,000 |

Kennett Township 2022 Budget Draft
General Fund Expenses for Select Departments

| Sage Dept Name | Sage GL | Sage GL Account Name | 2022 Comment | 2022 Reduction Comment | 2020 Full Year Actuals | 2021 Budget | 2021 Forecast | 2022 Budget Draft | Cost Reduction | 2022 Budget After Cost Reduction |
|------------------------------------|---------|--------------------------------------|--|------------------------|------------------------|--------------|----------------|-------------------|----------------|----------------------------------|
| Interfund Transfers - Police | 57400 | Trns to Capital (Veh & Equip Police) | Not planning to buy a Police vehicle in 2022 as no vehicles are presently up for replacement. If budget can support would recommend transferring \$50K to capital to keep even from GF. Not including at this point. | (blank) | \$ (103,120) | \$ - | \$ - | \$ - | | \$ - |
| Interfund Transfers - Police Total | | | | | \$ (103,120) | \$ - | \$ - | \$ - | | \$ - |
| Grand Total | | | | | \$ (631,224) | \$ (465,000) | \$ (1,127,678) | \$ (712,002) | \$ 192,100 | \$ (519,902) |

Kennett Township Capital Projects Summary - DRAFT

Step 1 - Listing of Projects

This is Step 1 of a Capital Plan - a FIRST DRAFT listing of known/requested projects over the next five years with offsetting known grants.

Step 2 is to discuss timing, priority, and additional funding. Get feedback on any missing projects.

| Fund | Project | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 |
|--------------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Capital | Computer Hardware Replacement | | \$ 2,500 | \$ 17,500 | \$ 3,000 | \$ 1,500 |
| | Five Points Roundabout | | \$ 868,000 | \$ 424,743 | | |
| | Government Buildings Improvements | \$ 148,350 | \$ 20,000 | | | \$ 430,000 |
| | Government Buildings Maintenance | | | | | |
| | Green Light Go | | | | | |
| | Parks Maintenance | | \$ 25,000 | \$ 160,000 | | \$ 18,000 |
| | Police Department | | \$ 47,250 | \$ 99,225 | \$ 104,186 | \$ 54,698 |
| | Roads Maintenance | \$ 99,000 | \$ 110,000 | \$ 250,000 | | \$ 50,000 |
| | Roads Resurfacing | \$ 296,000 | \$ 166,841 | \$ 161,925 | \$ 40,000 | \$ 80,000 |
| | Stormwater Projects | \$ 185,000 | \$ 250,000 | | | |
| | Traffic Lights | | \$ 1,200 | \$ 3,600 | \$ 3,600 | \$ 1,200 |
| | Trails Projects | \$ 392,003 | \$ 3,536,584 | \$ 254,301 | \$ 2,971,165 | |
| | Information Technology | \$ 21,000 | | | | |
| | Ways Lane Realignment | | \$ 250,000 | | | |
| General Capital Total | | \$ 1,141,353 | \$ 5,277,375 | \$ 1,371,294 | \$ 3,121,952 | \$ 635,398 |
| Liquid Fuels Fund | Roads Resurfacing | \$ (2,816) | \$ (73) | \$ (717) | \$ (842) | \$ (128,312) |
| Liquid Fuels Fund Total | | \$ (2,816) | \$ (73) | \$ (717) | \$ (842) | \$ (128,312) |
| Sewer | Sanitary Sewer Rehabilitation/Replacement | \$ 264,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| | Sewer Capacity Increase Projects | \$ 271,200 | \$ 1,084,800 | | | |
| Sewer Total | | \$ 535,200 | \$ 1,309,800 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| Open Space | Government Buildings Improvements | \$ 350,000 | \$ 250,000 | | | |
| | Parks Maintenance | | | | | |
| Open Space Total | | \$ 350,000 | \$ 250,000 | | | |
| Grand Total | | \$ 2,023,737 | \$ 6,837,102 | \$ 1,595,577 | \$ 3,346,109 | \$ 732,086 |

Kennett Township Capital Projects with Detail - FIRST DRAFT

Step 1 - Listing of Known Projects/Grants

| Fund | Project | Sub-Project | Location | Part/Type | Notes | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 |
|-----------------|--|---------------------|--------------------------------|--|---|-------------------|------------------|-------------|-------------|-------------------|
| General Capital | Government Buildings Improvements | Dwelling | Isaac Allen House | Interior Maintenance/Renovations | Mothballing | | | | | \$ 30,000 |
| | | | The Pines - 722 E Baltimore Pk | Frame/Roof | (blank) | | | | | |
| | | | | Interior Maintenance/Renovations | Interior upgrades | | | | | \$ 200,000 |
| | | Public Works Garage | 557 Bayard Road | Above Ground Fuel Tanks | (blank) | | | | | |
| | | | | Alarm System | Reserve for upgrade of system | | | | | |
| | | | | Bay Doors | 2021 # +5% 2022 | \$ 28,350 | | | | |
| | | | | Frame/Roof | Replace Roof \$85k for 2022 +5% | \$ 90,000 | | | | |
| | | | | Gazebo | (blank) | | | | | |
| | | | | Interior Structural Work | no plans - no room | | | | | |
| | | | | Salt Shed | within next 5 - \$200k | | | | | \$ 200,000 |
| | | Township Building | 801 Burrows Run Rd | Alarm System | (blank) | | \$ 20,000 | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | | Interior Structural Work | Reserve for major building repairs/HVAC | \$ 30,000 | | | | |
| | | | | Parking Lot Lighting | (blank) | | | | | |
| | Government Buildings Improvements Total | | | | | \$ 148,350 | \$ 20,000 | | | \$ 430,000 |
| | Government Buildings Maintenance | Public Works Garage | (blank) | Dri-Prime HL80M Diesel Pump | brand new - no need for replacement for at least 20 years | | | | | |
| | | (blank) | (blank) | Pressure Washer | 5 years | | | | | |
| | Government Buildings Maintenance Total | | | | | | | | | |
| | Green Light Go | Traffic Light | Rt 1/Rt 82 | Traffic Signal | Match to grant already met | | | | | |
| | Green Light Go Total | | | | | | | | | |
| | Parks Maintenance | (blank) | (blank) | 2005 Vermeer Brush Chipper Model BC1230A | replace 2 years | | \$ 25,000 | | | |

This is Step 1 of a Capital Plan - a listing of known/requested projects over the next five years with offsetting known grants.

Step 2 is to discuss timing, priority, and additional funding.

Kennett Township Capital Projects with Detail - FIRST DRAFT

Step 1 - Listing of Known Projects/Grants

| Fund | Project | Sub-Project | Location | Part/Type | Notes | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 |
|-----------------|--------------------------------|-------------|----------|--|---|-------------|------------------|-------------------|-------------|------------------|
| General Capital | Parks Maintenance | (blank) | (blank) | 2007 John Deere 5525 Tractor w/Alamo Flail Mower 60894101652 | replace 6 more years | | | | | |
| | | | | 2009 John Deere Loader Model 444K w/11' plow | 1 year | | | \$ 160,000 | | |
| | | | | 2017 Kubota Diesel Utility Vehicle | replacement in 10 years | | | | | |
| | | | | 2017 Zero-Turn ExMark 60" Mower | no plans on replacing | | | | | |
| | | | | ExMark Lazer Z -Series 38HP Mower | replace within next 5 years | | | | | \$ 18,000 |
| | Parks Maintenance Total | | | | | | \$ 25,000 | \$ 160,000 | | \$ 18,000 |
| | Police Department | (blank) | (blank) | 2016 - Ford F250 for Truck Inspection | Expected life span is 5-6 years | | | \$ 49,613 | | |
| | | | | 2017 - Ford Interceptor w/equipment (Unmarked Detective) | Expected life span is 5-6 years | | \$ 47,250 | | | |
| | | | | 2018 - Ford Interceptor Utility w/equipment (Unmarked Chief) | Expected life span is 5-6 years | | | \$ 49,613 | | |
| | | | | 2020 - Ford Explorer Utility w/equipment | Expected life span is 5-6 years | | | | \$ 52,093 | |
| | | | | 2021 - Ford Explorer w/equipment | Expected life span is 5-6 years | | | | | \$ 54,698 |
| | | | | 2021 - Ford Explorer w/equipment 2 | Expected life span is 5-6 years (Late 2020 purchase - replace 2027) | | | | | |
| | | | | ENRADD EJU-91 Speed Timing Device | (blank) | | | | | |
| | | | | new police vehicle | New vehicle contingent on additional police officers | | | | | |
| | | | | | New vehicle contingent on additional police officers (1 vehicle per every two officers) | | | | \$ 52,093 | |
| | | | | Six (6) Haenni Portable Truck Scales | (blank) | | | | | |
| | | | | Unmarked Police Car | Owned by the DA (Seized vehicle) - Over \$170k miles. Won't replace. | | | | | |

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Kennett Township Capital Projects with Detail - FIRST DRAFT

Step 1 - Listing of Known Projects/Grants

| Fund | Project | Sub-Project | Location | Part/Type | Notes | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 |
|-----------------|-------------------------|-------------|----------|--|---|-------------|-------------|-------------|-------------|-------------|
| General Capital | Police Department Total | | | | | | \$ 47,250 | \$ 99,225 | \$ 104,186 | \$ 54,698 |
| | Roads Maintenance | (blank) | (blank) | 1992 Power Broom W/Dirt Deflector MB53T | no plans on replacing in next five years | | | | | |
| | | | | 1998 Ford New Holland Tractor W/Side Mount & Rear Mount Flail Mower Model 5640SL | replace within next 3 years | | | \$ 40,000 | | |
| | | | | 2003 Leeboy Model 300T Asphalt Roller Tow Behind | reserve money | | | | | |
| | | | | 2005 Marathon Tar Pot | no plans on replacing - only needs to be replaced if cracks or breaks | | | | | |
| | | | | 2006 - International 7400 w/plow & spr | 20 year life span; Replace in 2027 | | | | | |
| | | | | 2011 - Ford F550 Dump w/plow & spr | Replacement 2022 (unless order back-up is later). Updated amount 11-17 as original \$52K was just the chassis with cab; additional \$46K includes the hydraulics, dump body, plow, etc) | \$ 99,000 | | | | |
| | | | | 2011 - Freightliner Dump M2-106V w/pl & spr | replace in 10 years | | | | | |
| | | | | 2013 310 SK Backhoe Loader | Possible replacement in 1 year \$120k less gain (\$50k) from sale of current | | \$ 70,000 | | | |
| | | | | 2015 - Ford F250 Crew Cab w/plow | 2023 replacement | | \$ 40,000 | | | |
| | | | | 2015 - Freightliner M2 106 w/plow & spr | 15 years replace | | | | | |
| | | | | 2016 - Ford F550 w/plow & spr | 8-10 year life span; Replace in 2024 | | | \$ 80,000 | | |
| | | | | 2016 - Freightliner 108SD Dump Tk | replace in 3 years | | | \$ 130,000 | | |
| | | | | 2016 - Solar Technology Sign Trailer | (blank) | | | | | |
| | | | | 2016 Moon Paver | 10 years - possibly will not replace | | | | | |
| | | | | 2017 - Ford F350 Super Duty w/plow | 4 years replacement | | | | | \$ 50,000 |
| | | | | 2020 - Premier Trailer | add new trailer within 10 years | | | | | |

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Step 1 - Listing of Known Projects/Grants

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|---------|----------------------------------|----------------------------|-----------------------------------|----------------------------------|---|-------------------|-------------------|-------------------|------------------|------------------|
| General | Roads | (blank) | (blank) | Air Compressor Kaiser 2008 | 5 years replacement | | | | | |
| | | | | Jumping Jack | 5 years replacement | | | | | |
| | | | | Loader Bucket Attachment | no plans on replacing - only needs to be replaced if cracks or breaks | | | | | |
| | | | | Plate Tamper | no plans on replacing - only needs to be replaced if cracks or breaks | | | | | |
| | | | | Rubberized Tire Machine | part owners with Co-Op - run to dies and then rent after | | | | | |
| | | | | Street Sweeper Model #3168 | no plans on replacing in next five years | | | | | |
| | | | | Three (3) Valk Plows (one-way) | no plans on replacing - only needs to be replaced if cracks or breaks | | | | | |
| | Roads Maintenance Total | | | | | \$ 99,000 | \$ 110,000 | \$ 250,000 | | \$ 50,000 |
| | Roads Resurfacing | Oil & Chip | (blank) | (blank) | Oil & Chip 2022: Oil & Chip is intended to extend the life of pavement between major pavement runs. Bayard Road (E Marb to Rosedale \$58.5K) + Bayard (Rosedale to Hillendale \$34.6K) + E. Hillendale (Rosedale to Bayard \$48.3K) | \$ 142,000 | \$ 40,000 | \$ 80,000 | \$ 40,000 | \$ 80,000 |
| | | Paving | Center Mill Rd | (blank) | Fairville to Burnt Mill (GF portion) | | \$ - | \$ 81,925 | | |
| | | Widening/Mill and Fill | Burrows Run Rd (Amount to hit GF) | (blank) | Step 1 Widening (Amount to hit GF) | \$ 154,000 | | | | |
| | | Base & Leveling | Burrows Run Rd | (blank) | Step 2 Base & Leveling (Amount to hit LF) | | \$ 126,841 | | | |
| | Roads Resurfacing Total | | | | | \$ 296,000 | \$ 166,841 | \$ 161,925 | \$ 40,000 | \$ 80,000 |
| | Stormwater Projects | Davenport Pipe Replacement | (blank) | (blank) | Lower section pushed to 2022; upper to 2023 | \$ 185,000 | \$ 250,000 | | | |
| | Stormwater Projects Total | | | | | \$ 185,000 | \$ 250,000 | | | |
| | Traffic Lights | Traffic Light | Five Points | Traffic Signal | (blank) | | | | | |
| | | | McFarlan/Rt 1 | Traffic Signal | (blank) | | | | | |
| | | | Reserve | Electronics | (blank) | | | | | |
| | | | | Honda Portable EU 2000 Generator | replace two over next five years | | \$ 1,200 | \$ 1,200 | | |
| | | | | | (blank) | | | \$ 2,400 | \$ 3,600 | \$ 1,200 |
| | | | | Spare Poles (4) | no plans on replacing | | | | | |
| | | | Rosedale/McFarlan | Flashing Light | (blank) | | | | | |

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Kennett Township Capital Projects with Detail - FIRST DRAFT

Step 1 - Listing of Known Projects/Grants

| Fund | Project | Sub-Project | Location | Part/Type | Notes | Sum of 2022 | Sum of 2023 | Sum of 2024 | Sum of 2025 | Sum of 2026 | |
|-------------------------------------|-------------------------------|-------------------|--------------------------|--------------------------------------|--|-----------------------------|---------------------------|--------------------------------------|--------------|----------------|----------|
| General Capital | Traffic Lights | Traffic Light | Route 1/Kendal/Woodchuck | Pre-Signal Warning Light | (blank) | | | | | | |
| | | | | Traffic Signal | (blank) | | | | | | |
| | | | Rt 1/Exelon Way | Traffic Signal | (blank) | | | | | | |
| | | | Rt 1/Rt 52 North | Traffic Signal | (blank) | | | | | | |
| | | | Rt 1/Rt 52 South | Traffic Signal | (blank) | | | | | | |
| | | | Rt 52/Hillendale | Traffic Signal | (blank) | | | | | | |
| | | | (blank) | (blank) | Two (2) JAMAR w/box | reserve money | | | | | |
| Traffic Lights Total | | | | | | | \$ 1,200 | \$ 3,600 | \$ 3,600 | \$ 1,200 | |
| | Five Points Roundabout | Easement Purchase | Five Points | Easement Purchases | Purchase of house on 5 Points road (\$125) + \$243 for ROW | | \$ 368,000 | | | | |
| | | | | Construction | (blank) | Roundabout construction | | \$ 100,000 | \$ 2,618,293 | | |
| | | | | Engineering | (blank) | Roundabout construction | | \$ 400,000 | | | |
| | | | | Grant | MTF Grant | (blank) | (blank) | | | \$ (2,193,550) | |
| Five Points Roundabout Total | | | | | | | \$ 868,000 | \$ 424,743 | | | |
| | Computer Hardware Replacement | Computer | Planning & Zoning | 2021 Lenovo Think Book | (blank) | | | | | \$ 1,500 | |
| | | | | | | New computer for Planner | | | | | |
| | | | | | | 2020 HP ProBook 450 | (blank) | | | | \$ 1,500 |
| | | | | | | 2019 Microsoft Surface Book | (blank) | | | \$ 3,000 | |
| | | | | | | Admin | 2019 HP ProBook 450 | (blank) | | \$ 1,500 | |
| | | | | | | | 2019 Dell Precision Tower | (blank) | | \$ 1,000 | |
| | | | | | | | 2019 Dell Latitude | (blank) | | \$ 1,500 | |
| | | | | | | Finance | 2019 HP ProBook 450 | (blank) | | \$ 1,500 | |
| | | | | | | | 2020 HP ProBook 450 | (blank) | | | \$ 1,500 |
| | | | | | | | 2019 Intel CPU | (blank) | | \$ 1,500 | |
| | | | | | | | 2019 HP ProBook 450 LT | (blank) | | \$ 1,500 | |
| | | | | | | | 2019 HP Pro Desk | (blank) | | \$ 1,000 | |
| | | | | | | | 2021 HPP Pro Desk | (blank) | | | |
| | | | | | | Police | 2016 HP Pavillion | Purchase of new Surface Book in 2021 | | | |
| | | | | | | | 2019 HP Pro Desk Intel | (blank) | | \$ 2,000 | |
| | | | Dell Opti Flex 7010 | (blank) | | \$ 1,000 | | | | | |
| | | | HP Pro Desk Intel | (blank) | | \$ 1,000 | | | | | |
| | | | | Purchase of new Surface Book in 2021 | | | | | | | |
| | | | HP Envy | (blank) | | \$ 1,000 | | | | | |

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Kennett Township Capital Projects with Detail - FIRST DRAFT

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|------------------------------|--|------------------|---------------------------|-----------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| General | Computer | Computer | Police | 2021 Microsoft Surface Book | Purchase of new Surface Book in 2021 | | | | | | |
| | | | Public Works | 2018 Dell Inspiron Laptop | (blank) | | \$ 1,500 | | | | |
| | | | | Desk Top | (blank) | | \$ 1,000 | | | | |
| | Computer Hardware Replacement Total | | | | | | \$ 2,500 | \$ 17,500 | \$ 3,000 | \$ 1,500 | |
| | Trails Projects | Kennett Greenwa | Chandler Mill | Grant | Grant remaining, assuming extension | | \$ (1,173,542) | | | | |
| | | | | (blank) | Construction | | \$ 4,330,390 | | | | |
| | | | | | Final Engineering remaining | \$ 392,003 | | | | | |
| | | | Magnolia Underpass | Grant | Applied for Grant September 2021 | | | | \$ (616,904) | | |
| | | | | (blank) | Engineering/Admin 2023; Construction/Contingency 2024 | | | \$ 90,416 | \$ 869,361 | | |
| | | | Parrish Trail | (blank) | (blank) | | | | | | |
| | | | South Street | (blank) | Phase 1 and Phase 2 are 12 months each. Combined Phase 3 and Construction into one year. No grant at this time. | | \$ 379,736 | \$ 163,885 | \$ 2,718,708 | | |
| | | | Whittle & Crosswalk | (blank) | (blank) | | | | | | |
| | | Trailhead Improv | Pennock Park | Sanitation Facilities | Pennock Park | | | | | | |
| | Trails Projects Total | | | | | | \$ 392,003 | \$ 3,536,584 | \$ 254,301 | \$ 2,971,165 | |
| | Information Techn | Audio/Visual | 801 Burrows Run Rd | (blank) | New A/V system for public meetings | \$ 21,000 | | | | | |
| | Information Technology Total | | | | | | \$ 21,000 | | | | |
| | Ways Lane Realign | (blank) | (blank) | (blank) | Realignment of Ways Lane | | \$ 250,000 | | | | |
| | Ways Lane Realignment Total | | | | | | | \$ 250,000 | | | |
| General Capital Total | | | | | | \$ 1,141,353 | \$ 5,277,375 | \$ 1,371,294 | \$ 3,121,952 | \$ 635,398 | |
| Liquid Fuels Fund | Roads Resurfacing | (blank) | (blank) | (blank) | (blank) | | | | | | |
| | | | Liquid Fuels Grant | (blank) | (blank) | \$ (283,791) | \$ (280,000) | \$ (280,000) | \$ (270,000) | \$ (200,000) | |
| | | | State Road Turnback Grant | (blank) | (blank) | \$ (25,200) | \$ (25,000) | \$ (25,000) | \$ (25,000) | \$ (25,000) | |
| | | Mill and Fill | South Street | (blank) | Borough Line to Scarlet | | \$ - | | \$ 64,199 | | |
| | | Paving | South Street | (blank) | Borough Line to Scarlet | | \$ - | | \$ 96,383 | | |
| | | | Stone Pine Drive | (blank) | (blank) | | \$ 69,263 | | | | |
| | | | Sill's Mill Rd | (blank) | Bayard to Hillendale | | \$ - | | \$ 133,577 | | |
| | | | Center Mill Rd | (blank) | Fairville to Burnt Mill (LF portion) | | \$ - | \$ 64,000 | | | |
| | | | Woodward Rd | (blank) | Hillendale to Norway | | \$ - | \$ - | | \$ 96,688 | |

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|--------------------------------|---|--|--------------------------------------|----------------------------------|---|-------------------|-------------------|-------------------|-------------------|---------------------|
| Liquid Fuels Fund | Roads Resurfacing | Overlay & Geofabric | Southridge | (blank) | Overlay & Geofabric | \$ 82,000 | | | | |
| | | | Hillingham/Clayton | (blank) | Overlay & Geofabric | \$ 51,000 | | | | |
| | | Widening/Mill and Fill | Burrows Run Rd (Amount to hit Liquid | (blank) | Step 1 Widening (Amount to hit Liquid Fuels) | \$ 49,527 | | | | |
| | | | Rosedale Rd (Bayard to McFarlan) | (blank) | Phase 1 Widening | \$ 123,648 | | | | |
| | | Base & Leveling | Burrows Run Rd | (blank) | Step 2 Base & Leveling (Amount to hit GF) | | \$ 100,505 | | | |
| | | | Rosedale Rd (Bayard to McFarlan) | (blank) | Step 2 Base & Leveling | | \$ 135,159 | | | |
| | | Top Coat Paving | Burrows Run Rd | (blank) | Step 3 Top Coat Finish (Pave in Place) | | \$ - | \$ 149,481 | | |
| | | | Rosedale Rd (Bayard to McFarlan) | (blank) | Step 3 Top Coat Finish (Pave in Place) | | \$ - | \$ 90,802 | | |
| | | Roads Resurfacing Total | | | | | | \$ (2,816) | \$ (73) | \$ (717) |
| Liquid Fuels Fund Total | | | | | | \$ (2,816) | \$ (73) | \$ (717) | \$ (842) | \$ (128,312) |
| Open Space | Government Buildings Improvements | Dwelling | Spar Hill | Interior Maintenance/Renovations | Stabilization, environmental remediation | \$ 350,000 | \$ 250,000 | | | |
| | | Government Buildings Improvements Total | | | | | | \$ 350,000 | \$ 250,000 | |
| | Parks Maintenance | Public Works Garage | 557 Bayard Road | Dog Park Fencing | no plan on replacing | | | | | |
| Parks Maintenance Total | | | | | | | | | | |
| Open Space Total | | | | | | \$ 350,000 | \$ 250,000 | | | |
| Sewer | Sanitary Sewer Rehabilitation/Replacement | Pump Station | Ashford | Equipment | 3 new generators for each pump; 3 electrical panels | \$ 39,000 | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | Bayard Rd | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |

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|--------------------|--|--------------|------------------------------------|-------------------|--|---------------------|---------------------|---------------------|---------------------|-------------------|
| Sewer | Sanitary Sewer | Pump Station | Creek Rd | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | Reserve | Backup Sewer Pump | (blank) | | | | | |
| | | | Richardson's Run/440 McFarlan Rd | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | Rosedale Rd | Equipment | (blank) | | | | | |
| | | | Sinclair Springs/1300 Samuel Drive | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | VFW | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | | Victoria Gardens | Equipment | (blank) | | | | | |
| | | | | Frame/Roof | (blank) | | | | | |
| | | (blank) | (blank) | (blank) | Video all sewer lines | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| | | | | | Reserve for maintenance/repair of sewer lines | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| | | Sewer Pipes | 557 Bayard Road | Sewer Push Camera | (blank) | | | | | |
| | Sanitary Sewer Rehabilitation/Replacement Total | | | | | \$ 264,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| | Sewer Capacity Increase Projects | Pump Station | Rosedale Rd | Engineering | Smith developer funds upgrade for future capacity needs; Twp funds new FM and Terminal Way work. | \$ 271,200 | \$ 1,084,800 | | | |
| | | (blank) | Creek Rd | (blank) | Expanding down to rest of road - borough needs to expand their plant capacity - | | | | | |
| | | | (blank) | (blank) | (blank) | | | | | |
| | Sewer Capacity Increase Projects Total | | | | | \$ 271,200 | \$ 1,084,800 | | | |
| Sewer Total | | | | | | \$ 535,200 | \$ 1,309,800 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| Grand Total | | | | | | \$ 2,023,737 | \$ 6,837,102 | \$ 1,595,577 | \$ 3,346,109 | \$ 732,086 |

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