

# Information Briefing Summary

## Board of Supervisors



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**Regarding:** Mondo Media Solutions Change Order

**Prepared By:** Gretchen Porterfield, Executive Assistant

**Date Prepared:** June 10, 2022

**Date of Proposed Action:** June 15, 2022

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### **ACTION FORCING EVENT**

During the recent install of the new audio/visual technology in the Public Meeting Room, it was determined that a new network switch was necessary.

### **BACKGROUND**

On November 3, 2021, the Board of Supervisors approved a proposal from Mondo Media Solutions to update the audio and visual components in the Public Meeting Room to allow for a better hybrid meeting format. Every effort was made for this to be cost effective and Mondo Media tried to use as much of what we already had in efforts to save. Upon installation, it was determined that the current network switch from our old system has a flaw in it and therefore a new one is needed. This was the reason for the delayed start of the June 1, 2022 Board of Supervisors meeting.

### **ANALYSIS**

The signed contract was for \$20,385.46 plus a monthly maintenance plan fee of \$285. On the December 15, 2021 Bill Voucher, the Board approved to pay the first half to Mondo Media Solutions (\$10,192.73) to enable our equipment to be ordered. The new network switch, including shipping and miscellaneous hardware is \$610.51.

### **FINANCIAL IMPACT**

The balance of this project will be due only after everything is completely installed and functioning to our standards. This next payment will be \$10,192.73 (budgeted) plus \$610.51 for the new network switch for a grand total of \$10,803.24. The monthly maintenance plan will also begin once all work is completed.

### **RECOMMENDATION**

Due to the necessity to order and install this equipment as soon as possible, the recommendation is to ratify this change order.

### **MOTION**



To ratify the Change Order from Mondo Media Solutions for an additional \$610.51.

### **ATTACHMENTS**

Change Order from Mondo Media Solutions is attached.

## SWITCH REPLACEMENT

### RACK COMPONENTS

IMAGE	QTY	DESCRIPTION	PRICE	PRICE EXT
	1	Netgear GSM4212P-100NAS M4250-10G2F-POE+8X1G POE	\$559.00	\$559.00
	1	MMS Shipping Shipping	\$22.44	\$22.44

#### SUMMARY

EXPENDABLES/MISC. HARDWARE, CONNECTORS, CUSTOM PLATES, ETC.	\$29.07
SHIPPING	\$0.00
TAX	\$0.00
<b>SWITCH REPLACEMENT TOTAL</b>	<b>+\$610.51</b>



# Change Order Acceptance

Mondo Media Solutions, LLC.  
300 East Godfrey Ave, Unit 111  
Philadelphia PA, 19120  
267.713.9876  
MMSPROAV.COM

## ACCEPTANCE

### ACCEPTANCE

PAYMENT SCHEDULE  
Add to final Invoice

EQUIPMENT TOTAL	\$581.44
SHIPPING TOTAL	\$0.00
ENGINEERING	\$0.00
INSTALLATION	\$0.00
MANAGEMENT	\$0.00
PROGRAMMING	\$0.00
LABOR TOTAL	\$0.00
EXPENDABLES/MISC. HARDWARE, CONNECTORS, CUSTOM PLATES, ETC.	\$29.07
<b>CHANGE ORDER SUBTOTAL</b>	<b>\$610.51</b>
<b>TOTAL TAX</b>	<b>\$0.00</b>
<b>CHANGE ORDER TOTAL</b>	<b>\$610.51</b>

### TERMS

I accept this proposal and hereby authorize Mondo Media Solutions, LLC. to proceed with the installation of the included systems at the facilities of Kennett Township constructing at 801 Burrows Run Road Chadds Ford, PA 19317 as described in the totality of this document. I further authorize Mondo Media Solutions, LLC. to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to Mondo Media Solutions, LLC.. In keeping with the Terms of Payment listed above: It has been made clear to me that there exist no understandings regarding this project with any relevant party unless and until Kennett Township and Mondo Media Solutions, LLC. agree to such additional or alternate understandings in writing. Project cost and pricing are dependent upon a continual flow of work without interruption or delays imposed by Kennett Township or their staff, construction, other building trades or any other party, and additional costs may be incurred by Kennett Township from Mondo Media Solutions, LLC.. If such delays result in additional costs that are not covered by the pricing in this proposal: I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by Kennett Township and Mondo Media Solutions, LLC.. This proposal is valid only if accepted in writing by Kennett Township and deposit payment received no later than July 24, 2021.



# Change Order Acceptance

Mondo Media Solutions, LLC.  
300 East Godfrey Ave, Unit 111  
Philadelphia PA, 19120  
267.713.9876  
MMSPROAV.COM

## ACCEPTANCE

KENNETT TOWNSHIP

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SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

MONDO MEDIA SOLUTIONS, LLC.

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SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

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TITLE