



RESOLUTION 2023-3
A RESOLUTION OF THE
BOARD OF SUPERVISORS OF KENNETT TOWNSHIP
ADOPTING 2023 FEE SCHEDULE

BE IT RESOLVED that the following fee schedule be established by the Kennett Township Board of Supervisors:

ADMINISTRATIVE SERVICES:

Copying Township records (Right to Know)	\$ 0.25 per page
Comprehensive Plan	\$ 100.00
Subdivision-Land Development/Zoning Code	\$ 150.00
Woodland Management Plan	\$ 75.00
Historic Survey	\$ 300.00

FINANCE

Police and Building/Zoning/Permits Credit Card Fee	5% of total charge
Returned Check Fee	\$ 40.00

TOWNSHIP SEWER FEES:

Sewer Certification Fee	\$ 20.00
Kennett Square Sewage Treatment Plant	
For first 5,000 gallons usage per quarter per EDU	\$ 75.00
For each additional 1,000 gal. over initial 5,000 gal.	\$ 15.00
East Marlboro Township Treatment Plant per quarter per EDU	\$ 140.00
Ashford Sewer District per quarter per EDU	\$ 541.00
Sewer Bill Late Fee	5% of total balance
Water Meter Replacement on Standard Wells	\$ At Cost (varies by size)
Water Sub-Meter (New)	\$ 100.00
Water Sub-Meter Reading Fee	\$ 25.00 per quarter

- *EDU stands for Equivalent Dwelling Unit*

PUBLIC WORKS

Public Works Staff and Truck employee	\$ 75.00 per hour per
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POLICE SERVICES:

Off-duty Police Officer and Vehicle*	\$ 115.00 per hour
Off-duty Police Officer and Vehicle on Police Holiday*	\$ 150.00 per hour
Police Accident or Incident Reports	\$ 15.00 per copy

*not applicable to previously negotiated contracts

CERTIFICATIONS:

Zoning Verification/Compliance letters	\$ 150.00
Written Zoning Opinion by Zoning Officer – Upon Request	\$ 200.00

SUBDIVISION, LAND DEVELOPMENT APPLICATION FEES:

All fees are separate from and in addition to consultants’ review and engineering fees, which are reimbursable at cost. All fees listed below are non-refundable and are applicable at both Preliminary and Final Applications. ALL REQUIRED ESCROW FEES ARE LISTED ON RESOLUTION 2023-2.

A. Sketch Plan

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|---|------------|
| 1. Consult Only
(Includes one call or meeting of one hour or less) | No charge |
| 2. Application & written review
Application fee does not start the MPC Time Clock | \$ 400.00 |

B. Residential Subdivision/Land Development

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| 1. Minor Subdivision/Land Development
(2 Lots or Lot Line Change) | \$ 1,200.00 |
| 2. Major Subdivision/Land Development “A”
(3 to 7 Lots or DU) | \$ 1,500.00 plus
\$ 125.00 per lot or dwelling unit |
| 3. Major Subdivision/Land Development “B”
(8 to 20 Lots or DU) | \$ 2,000.00 plus
\$ 125.00 per lot or dwelling unit |
| 4. Major Subdivision/Land Development “C”
(21 Lots or more) | \$ 3,000.00 plus
\$ 200.00 per lot or dwelling unit |

C. Mixed Use Subdivision/Land Development Fees

\$ 3,500.00 plus
\$ 275.00 per lot or dwelling unit

D. Non-Residential Subdivision/Land Development

\$ 2,500.00 plus
\$ 350.00 per lot, building, or addition

E. Planned Residential Development/Multi-Family Dwellings

\$ 5,000.00 plus
\$ 125.00 per lot or dwelling unit

F. Lot Line Change

\$ 600.00

See [Resolution 2023-2](#) for all Subdivision/Land Development/Lot Line Escrow Fees

Consultant Appointments – refer to [Resolution 2023-1](#)

Fee in Lieu of Land Development – refer to [Resolution 2004-15](#)

Cost per EDU	\$ 7,316.00
Cost per trip	\$ 1,376.42

BOARD OF SUPERVISORS HEARINGS:

Conditional Use Applications

Filing Fee and Initial Hearing	\$ 3,500.00
Each additional Hearing – first hour	\$ 500.00
Plus each additional hour or portion thereof	\$ 250.00

Curative Amendment \$ 3,500.00

Map Change \$ 2,000.00

Text Amendment \$ 1,000.00

Plus reimbursement of consultants’ and engineers’ fees,

which are reimbursable at cost

ZONING HEARING BOARD:

Appeals, Special Exceptions, and Variances

Residential

Initial Hearing	\$ 800.00
Continuance (if requested by applicant) Per hour or portion thereof after first hour	\$ 450.00

Commercial/Industrial

Initial Hearing	\$ 1,200.00
Continuance (if requested by applicant) Per hour or portion thereof after first hour	\$ 550.00

Challenge to the Validity of the Ordinance	\$ 1,200.00
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BUILDING & ZONING PERMITS:

A. New Construction (AS BUILTS REQUIRED FOR NEW SINGLE-FAMILY DWELLINGS & WORK COMMENCING PRIOR TO OBTAINING A PERMIT IS SUBJECT TO 2X THE FEES AT THE BUILDING OFFICIALS DESCRETION.)

1. Residential, commercial & industrial uses, building permit	see Exhibit A
Residential, commercial & industrial uses, zoning permit	\$ 250.00
2. Agricultural uses, first 1,000 sf area	\$ 100.00
Agricultural uses, additional 1,000 sf area, OFT	\$ 10.00
Agricultural uses, zoning permit	\$ 250.00

- *OFT stands for "or fraction thereof"*
- *Area is gross area, as calculated from the structure's outside dimensions.*

B. Additions

1. Residential, one- and two-family dwellings, building	see Exhibit A
Residential, one- and two-family dwellings, bld, min. fee	\$ 300.00
Residential, one- and two-family dwellings, zoning	\$ 200.00
2. Residential, accessory garage, building	see Exhibit A
Residential, accessory garage, building, minimum fee	\$ 150.00
Residential, accessory garage, zoning	\$ 200.00
3. Residential, apartments and motels, building	see Exhibit A
Residential, apartments and motels, building min. fee	\$ 350.00
Residential, apartments and motels, zoning	\$ 200.00
4. Residential, all other uses, building	see Exhibit A
Residential, all other uses, building, minimum fee	\$ 350.00
Residential, all other uses, zoning	\$ 200.00
5. Non-residential, all uses, building	see Exhibit A
Non-residential, all uses, building, minimum fee	\$ 350.00
Non-residential, all uses, zoning	\$ 200.00

- *Calculation of area... Permit fees are based on the gross area of the structure as measured from the outside structure dimensions including all floors.*

C. Alterations

1. Residential, first \$1,000 of construction	\$ 100.00
Residential, additional \$1,000 of construction OFT	\$ 20.00
2. Non-residential, first \$1,000 of construction	\$ 150.00
Non-residential, additional \$1,000 of construction OFT	\$ 25.00
3. Agricultural, per \$1,000 of construction OFT	\$ 25.00
Zoning fee if zoning review required	\$ 75.00

- *Applicants must submit contract or estimate with permit application.*
- *An alteration or repair must not increase area; if area is increased, addition fees apply.*

D. Special Construction

1. Swimming pool, in-ground, building permit	\$ 350.00
Swimming pool, in-ground, zoning permit	\$ 200.00
2. Swimming pool, above-ground, building permit	\$ 200.00
Swimming pool, above-ground, zoning permit	\$ 150.00
3. Spas & hot tubs, building permit	\$ 150.00
Spas & hot tubs, zoning permit	\$ 100.00
4. Decks, porches & balconies, up to 200 sf, building permit	\$ 150.00
For every 100 sf OFT, an additional	\$ 40.00
Decks, porches & balconies, zoning permit	\$ 100.00
5. Detached shed, R3 accessory, to 499 sf, zoning permit	\$ 150.00
Detached shed, R3 accessory, 500+ sf	See Exhibit A
Zoning	\$ 150.00
6. Fireplace and chimney, building permit	\$ 150.00
Fireplace and chimney, zoning permit	\$ 100.00
7. Woodstove & fireplace inserts, building permit	\$ 100.00
8. Retaining wall, up to 4 ft high, zoning permit	\$ 75.00
Retaining wall, over 4 ft high, building permit	\$ 100.00
Retaining wall, over 4 ft high, zoning permit	\$ 75.00
9. Fence, Commercial, over 6 ft high, building permit	\$ 200.00
Fence, Residential, over 6 ft high, building permit	\$ 150.00
Fence, over 6 ft high, zoning permit	\$ 100.00
10. Temporary construction and sales trailer, building permit	\$ 200.00 – 6 months
Temporary construction and sales trailer, zoning permit	\$ 100.00
11. Driveways, zoning permit	\$ 100.00
12. Temporary structures & tents, building permit	\$ 75.00 – 30 days
Temporary structures & tents, zoning permit	\$ 75.00
13. Canopies & awnings, building permit & carports	\$ 125.00
Zoning	\$ 100.00
14. Above- and in-ground fuel tanks, zoning permit	\$ 75.00
15. Blasting	\$ 100.00
16. Mechanical, first \$1,000 of construction	\$ 150.00

Mechanical, additional \$1,000 of construction OFT	\$ 15.00
17. Plumbing, first 5 fixtures	\$ 150.00
Plumbing, each additional fixture	\$ 15.00
Water Service Repair or Replacement	\$ 150.00
18. Solar Panels or Geothermal Systems	
Commercial Fee – first 100 panels or the first ten wells	\$ 1,250.00
Each additional 100 panels or each ten wells	\$ 125.00
Maximum Fee	\$ 6,000.00
Zoning fee – ground or roof mounted	\$ 200.00
Residential Fee	\$ 250.00
Zoning Fee – ground or roof mounted	\$ 100.00
19. Mobile home, per 600 sf OFT, building permit	\$ 300.00
Mobile home, zoning permit	\$ 100.00
20. Timber harvest	\$ 200.00
21. Pool barrier, building permit	\$ 150.00
Pool barrier, zoning permit	\$ 100.00
22. Demolition	\$ 300.00
Historic structure	\$ 350.00
23. Re-roofing – commercial	\$ 250.00
24. Lawn irrigation, building permit	\$ 125.00
Lawn irrigation, zoning permit	\$ 100.00
25. Electrical (approved by L&I approved underwriter)	\$ 75.00
26. Generators	
Residential or Commercial building permit	\$ 200.00
Zoning	\$ 100.00
27. Fire Protection, first \$1,000 of construction	\$ 150.00
Additional \$1,000 of construction OFT	\$ 15.00
28. Cell tower	
New, building permit	\$ 1,000.00
New, zoning permit	\$ 200.00
Collocated, building permit – per antenna	\$ 200.00
Collocated, zoning permit – per antenna	\$ 125.00
Small WCF, collocated, building permit	
– first small WCF in single application	\$ 200.00
For each additional small WCF thereafter in same application	\$ 100.00
Small WCF, collocated, zoning permit	\$ 200.00
Small WCF, requiring new wireless support structure building permit	\$ 1,000.00
Small WCF, requiring new wireless support structure zoning permit	\$ 200.00
Annual Fees: Small WCF, within public right-of-way	\$ 200.00
29. Signs:	

Sign, up to 6 sf, building permit	\$ 100.00
Sign, up to 6 sf, zoning permit	\$ 100.00
Sign, 6+ to 20 sf, building permit	\$ 150.00
Sign, 6+ to 20 sf, zoning permit	\$ 100.00
Sign, 20+ sf to 50 sf, building permit	\$ 250.00
Sign, 20+ sf to 50 sf, zoning permit	\$ 100.00
Sign, over 50 sf, building permit minimum	\$ 250.00
For every additional sf OFT over 50 sf	\$ 1.50
Sign, over 50 sf, zoning permit	\$ 100.00 – per sign
Temporary sign with Zoning Approval	\$ 100.00 – per sign
30. Flagpoles commercial, building permit	\$ 175.00
Flagpoles commercial, zoning permit	\$ 100.00
31. Tennis courts, utility pads, sport courts, etc. zoning only	\$ 150.00
E. Soil Erosion, Sedimentation, and Grading Permit	
Residential Permit Application	\$ 300.00
Residential Escrow Fee	\$ 2,000.00
Commercial Permit Application	\$ 300.00
Commercial Escrow Fee	\$ 2,000.00
F. Use & Occupancy	
Use & Occupancy, temporary	\$ 100.00
Use & Occupancy, residential, per unit	\$ 200.00
Use & Occupancy, non-residential, per unit	\$ 200.00
G. Driveway Permits	
Residential	\$ 150.00
Commercial	\$ 200.00
H. Building Appeals Board	
Application fee	\$ 1,000.00
I. Other Permits	
1. Act 13 of 2004 State Fee, per applicable permit	\$ 4.50
2. “Not ready” & re-inspection fee	\$ 75.00
3. Home Occupation	\$ 100.00
4. Rental Registration	\$ 100.00
5. Rental Registration, short term or Air B&B	\$ 250.00 per year
6. Life Safety	\$ 100.00
7. Work started without permit (unauthorized)	2x permit fees

RESOLVED, this 3rd day of January 2023.

ATTEST:

**BOARD OF SUPERVISORS
KENNETT TOWNSHIP**

**Eden R. Ratliff
Township Manager**

Dr. Richard L. Leff

Scudder G. Stevens

Geoffrey Gamble, Esq.